

SHARE ACCESS REQUEST FORM

Form Completed By: _____

Phone: _____

Date: _____

Server Name	SHARE NAME (Full path for SAMBA Shares)	GRANT REQUESTED ACCESS TO: (List network logonid's or names of individuals or groups)	ACCESS		Expiration Date
			R	CHG	

Reason for Request _____

Authorized Signature _____ **Date** _____
Printed Name _____

System Administrator _____ **Date** _____ **Time** _____

Action Taken _____

Access Key: R = Read, CHG = Create, Modify, Delete (To remove access indicate a D in the appropriate column(s))