

Refund Policy

Longwood University Short-Term Study Abroad Programs

Student withdrawal:

If notice in writing of your withdrawal from the program is received. . .

- Before the program deposit deadline, you will receive a full refund.
- Between the deposit deadline and 30 days before departure, you will receive a refund according to the policies of any airlines, tour companies or program providers with which Longwood University has entered into agreement and/or to which money has been paid by Longwood University. In some cases, these companies will not refund payments. Individual programs may set a non-refundable deposit that will not be refundable after the deposit deadline. This fee may not exceed \$400.
- After 30 days before departure, you will not receive any refund.
- Refunds for tuition will be made according to Longwood University policies (<http://www.longwood.edu/studentaccounts/withdrawal.htm>)

Cancellation of a program:

Prior to departure, a program may be canceled for reasons such as insufficient enrollment or other difficulties. At times, difficulties arise in the country where a program is to take place, and the host institution may cancel a program.

- If Longwood University or the host institution cancels a program prior to departure, fees will be refunded according to the policies of any airlines, tour companies or program providers with which Longwood University has entered into agreement and/or to which money has been paid by Longwood University. In some cases, these companies will not refund payments. Longwood will do everything possible to obtain refunds.
- If Longwood University cancels a program after the departure date, all non-committed funds will be refunded to the student. If it is necessary to cancel a program while students are in the host country, every effort will be made to allow students to complete the course in an alternate setting; cases would be considered on an individual basis depending on the specific circumstances involved.

Student responsibility:

There are travel insurance companies that provide trip cancellation insurance that can help you recover non-refundable, unused payments and deposits when your trip is cancelled or interrupted for a variety of reasons. For a comparison of some of these policies, visit: InsureMyTrip.com: