

# Sound Engineer

*“He knew the precise psychological moment when to say nothing.”*  
- Oscar Wilde

## **Weekly**

- Ensure that you meet with the sound designer on a weekly basis.
  - Discuss specific challenges, progress and the upcoming schedule.

## **Rehearsal Period**

- Meet with the sound designer shortly after receiving this position.
  - Discuss the production concept and basic requirements.
- You are responsible for creating and maintaining an inventory of all sound equipment in the theatre.
  - Make a note of anything that will need to be ordered.
- You are responsible for creating a crew call schedule.
- You are responsible for the care and repair of all sound equipment during the production.
- Speak with the sound designer about proper speaker placement.
- You must personally implement any extremely unusual sound preparation.
  - Example: wiring a practical speaker or attaching a wireless microphone to a guitar.

## **Technical and Dress Rehearsals**

- You and your crew are responsible for rigging headsets for the stage manager, every board operator, any spotlight operators, and any backstage positions that the stage manager requests.
  - Meet with the stage manager before the first technical rehearsal to determine headset placement.
- After every technical or dress rehearsal, implement all of the sound designer's notes.

## **Performance**

- You are not required to attend performances.
  - You must however be available in the event of an emergency.
- Ensure that the sound board operator has the proper supplies to do their job each night, such as new batteries for the wireless microphones. Check with the technical director if you need assistance getting any of these supplies.

## **Strike**

- Remove/restock all sound equipment, headsets, and cables from stage and house.
- After strike, you must restore the sound board to its original condition.

# Sound Engineer

All students working on a show must fill out this form. A separate form must be used for each position held. When complete, return this form to Eric Koger.

Name: \_\_\_\_\_

Phone #: \_\_\_\_\_

Email: \_\_\_\_\_

Production: \_\_\_\_\_

Why do you have this position? (circle one)

I am in the THEA 104 class.

I am a volunteer.

I am in an Independent Study class. Name the class \_\_\_\_\_

By signing this form, I assert that I have not only read and understand the above contract, but also that I agree to follow and abide by it. I also understand that I will be held accountable for my actions and that my role in the production may be terminated in the case of extreme misconduct.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_