

APPLICATION FOR AUTISM SPECTRUM DISORDERS (ASD) INTERNSHIP

SPECIAL EDUCATION 580

Complete and send the following Form to Dr. Rachel Mathews before October 1st for a spring ASD Internship and before March 1st for a fall ASD Internship. Students must submit passing scores on the Virginia Reading Assessment (VRA) and Virginia Communication and Literacy Assessment (VCLA) to Dr. Mathews prior to placement in the internship.

Name: _____ Date of Application: _____

Home Telephone: _____ Work Telephone: _____

Home Address: _____

Mailing Address: _____

Email Address: _____

List ASD Courses Completed/ Enrolled **Date completed /will complete**

1. _____

2. _____

3. _____

Anticipated date of completion of ASD Certificate: _____

Requested Internship Semester: Fall 20____ Spring 20____

Request the Following Schools/Facilities in Order of Preference:

1. Name of Facility _____ Telephone Number _____

Name of Contact Person _____

Address _____

Types of Services Offered: _____

2. Name of Facility _____ Telephone Number _____

Name of Contact Person _____

Address _____

Types of Services Offered: _____

3. Name of Facility _____ Telephone Number _____

Name of Contact Person _____

Address _____

Types of Services Offered: _____

IMPORTANT NOTE

Mail or deliver the completed application to Dr. Rachel Mathews, Longwood University, 201 High Street, Farmville, VA 23909. If you meet all criteria for placement in the internship, Dr. Mathews will forward this application to the Office of Professional Services (OPS). OPS will secure/confirm an appropriate internship placement in a public or private school in which Longwood has a signed MOU. Placements in a non-school setting will be handled by Dr. Mathews. You will be registered for SPED 580, 3 credit hours, based on submission of this application unless you provide a written notice of cancellation to OPS or Dr. Mathews prior to the beginning of the semester of your placement. If you do not hear from OPS at least one month before you are scheduled to begin your internship in a public or private school, you should contact Ms. Alissa Baldwin at 434.395.2195 regarding the status of your application. If you do not hear from Dr. Mathews at least one month before you are scheduled to begin your internship in a non- school setting, you should contact Dr. Mathews at 434.395.2532 regarding the status of your application. Internship tuition and fees include a supervisory fee and are due on the regular University billing schedule.

Your Name and signature _____

Date _____