

LONGWOOD UNIVERSITY BOARD OF VISITORS
December 11, 2004

Minutes

Call to order

The Longwood University Board of Visitors met on Saturday, December 11, 2004, on the University campus. The meeting was called to order at 9:05 a.m. by Ms. Helen E. Phillips, Vice Rector of the Board.

Members present were:

Mr. J. David Adams
Mr. John B. Adams, Jr.
The Honorable William W. Bennett, Jr.
Mr. Otis L. Brown
Ms. Marjorie M. Connelly
Mrs. Anne Gregory Vandemark
Mr. Ricky L. Otey
Ms. Helen E. Phillips
Mrs. Susan E. Soza
Dr. Helen P. Warriner-Burke

Member absent was:

Mr. Barry J. Case

Present at the request of the Board:

Dr. Craig Challender, Faculty Representative to the Board of Visitors
Dr. Patricia Cormier, President
Ms. Jeanne Hayden, Secretary to the Board of Visitors
Ms. Paula J. King, President, Alumni Association
Ms. Alicia Moody, Student Representative to the Board of Visitors
Mrs. Rita Smith, President, Foundation Board

Present at the request of the President:

Mr. Richard Bratcher, Vice President for Facilities Management and Technology
Ms. Bobbie Burton, Vice President for University Advancement
Dr. Wayne McWee, Interim Vice President for Academic Affairs
Dr. Tim Pierson, Vice President for Student Affairs and Dean of Students
Ms. Kathy Worster, Vice President for Administration and Finance

Approval of Minutes

On a motion by Mr. John Adams and seconded by Mr. David Adams, the Board approved the minutes of the September 11, 2004 meeting.

Rector's Report

Ms. Phillips announced to the Board members who were unable to attend dinner the night before how wonderful it was to have student carolers perform for them and what a beautiful performance it was. She then presented holiday gifts to the President and the Secretary to the Board and thanked them for their service to the Board and Longwood University.

President's Report

The President announced that she has currently assumed the responsibility as Chair of the American Association of State Colleges and Universities and has been asked by the Southern Association of Colleges and Schools to serve on a committee to examine the compensation of the new President. Dr. Cormier then updated the Board on legislative meetings and budgetary initiatives regarding the upcoming legislative session.

She reported on the current status of the chartered university proposal. The President announced that she has been appointed by Dr. DuBois, Chair of the Council of President's and Chancellor of the Virginia Community College System, along with Dr. Trani, Dr. Tribble and Dr. Rose to work with the University of Virginia, William and Mary and Virginia Tech to explore ways to enhance legislation for all institutions.

Dr. Cormier presented an update on the proposed New College in Martinsville, Virginia. She reported that Longwood along with Old Dominion University and Patrick Henry Community College are working on a proposed 2 + 2 type program. She reported on the programs, the staffing and monetary requirements necessary to have a successful college in Martinsville. The ultimate decision will be made by the Governor and the General Assembly.

The President concluded her report with a brief update on the proposal of the Halifax Education Foundation to seek General Assembly status as a free-standing state-supported higher education center. (The text of her remarks is filed with "Addenda to Minutes of Meetings of the Board of Visitors" as Appendix 1, December 11, 2004.) A packet of information was distributed that presented a "Historical Perspective of Longwood's Role in South Boston". Dr. Cormier recommended that Board members review the information at their leisure. (A copy of the information is filed with "Addenda to Minutes of Meetings of the Board of Visitors" as Appendix 2, December 11, 2004.)

Business

Executive Committee

Item 1 - Approval of Change to the Board of Visitors' By-Laws

Ms. Phillips, Vice Chair of the Executive Committee, reported that at its meeting held on November 9, 2004, the Committee agreed the fall elections and annual meeting should be changed to June. This change would allow for standing committee assignments to be made prior to the first meeting of the year and would make the transitions for new members smoother. Ms. Phillips presented a motion to approve the change to the Board of Visitors' By-Laws as presented. The motion was seconded by Mr. John Adams and the Board approved unanimously. (A copy of the change is filed with "Addenda to Minutes of Meetings of the Board of Visitors" as Appendix 3, December 11, 2004.)

Administration, Finance and Facilities Committee

Item 2 - Approval of On-Line Administrative Fees

Mr. John Adams, Chair of the Administration, Finance and Facilities Committee, presented a motion to approve on-line administrative fees for students who enroll in on-line courses. (A copy of the recommendation is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 4, December 11, 2004.) The motion was seconded by Mr. Otey and unanimously approved by the Board.

University Advancement Committee

Mr. David Adams, Chair of the University Advancement Committee, presented a report on the Committee’s activities. He reported that the Committee received reports on Admissions, a Public Relations report, including a new marketing plan update, and a report on the gift report through November 30, 2004.

Audit Committee

Mrs. Vandemark, Chair of the Audit Committee reported that the Committee received updates on ongoing audit projects and upcoming reviews.

Academic and Student Affairs Committee

Dr. Warriner-Burke, Vice Chair of the Academic and Student Affairs Committee, presented the report on the Committee’s activities.

Item 3 - Approval of Free Speech and Demonstration Policy

A motion was made by Dr. Warriner-Burke seconded by Mr. Bennett to approve the Free Speech and Demonstration Policy as it was amended by the Committee. (A copy of the policy is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 5, December 11, 2004.) The Board unanimously approved the policy.

Item 4 - Approval of Bachelor and Masters Degree Program in Communication Sciences and Disorders

Dr. Warriner-Burke also presented a motion to approve a Bachelor and Masters Degree Program in Communication Sciences and Disorders. (A copy of the recommended program is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 6, December 11, 2004.) The motion was seconded by Mr. John Adams and unanimously approved by the Board.

Dr. Warriner-Burke reported that matters regarding personnel were discussed while in Closed Session and moved for the approval of awarding Professor Emeritus status to Dr. Bette L. Harris and Dr. Betty Jo Simmons. The motion was seconded by Mr. John Adams and passed unanimously by the Board.

Following the action on Closed Session, Dr. Warriner-Burke made a motion for the Board to approve a resolution requesting the creation of a Board of Visitors’ task force to assist the President in increasing the base adequacy funding for Longwood to the 93rd percentile in the 2005-06 budget of the General Assembly. The motion was seconded by Mr. John Adams and unanimously approved by the Board.

Mr. Brown strongly urged all members of the Board to support the task force in helping Longwood University succeed in achieving the 93rd percentile for base adequacy funding.

Reports from Representatives

Mrs. Smith, President of the Foundation Board, reported to the Board that Hazel Duncan has been hired as new Chief Financial Officer, replacing Ms. Selz who resigned her position in November. She also reported that the nominating process for open positions for 2005-06 is in process and asked members of the Board to submit names of nominees who have a commitment to Longwood or have a genuine desire to develop a commitment to the University.

New members were welcomed to the Foundation Board at its September meeting and retreat. The new members are Tassie Madden and Anne Wayne Fuller Patterson. One other member that has agreed to serve since the September meeting is Hugh F. Gouldthorpe, Jr.

Mrs. Smith report that according to a preliminary report by NACUBO, the Foundation's endowment did well in 2004. She also reported that the endowment increased by 16% and the average return was 14.5%. The Foundation's advisors at Frank Russell Company recommended the reduction of allocations to real estate from 10% to 5%. The recommendation has been approved.

Ms. King, President of the Alumni Association, reported that three vendors are being reviewed for the On-Line Community. She stated that not only will alumni and the Alumni Association benefit from On-Line Community, but the three Colleges, Athletics, the Career Center and various areas within Student Affairs will also benefit. Ms. King reported on the activities of the Association's fall meeting. John E. Carr, III, James C. Gussett, John S. Peale, Barbara Smith, Camilla Tinnell, Wayne Tinnell and Carolyn Wells were honored at a luncheon and were made honorary members of the Alumni Association. A presentation entitled "When the Dying Speak Listen Up" was co-sponsored by several local businesses, Longwood's Department of Sociology, Anthropology and Criminal Justice Studies, and the Alumni Association. She concluded her report by reviewing some of the Association's most recent events and their attendance.

Dr. Challender, faculty representative to the Board, thanked the Board for their efforts to assist the President in increasing the base adequacy funding for Longwood. He continued with a discussion of faculty workload, citing some specific examples from Dr. Menegoni and Dr. Brastow.

Ms. Moody, student representative for the Student Government Association, thanked the Board for the opportunity to speak with them and their efforts to support an increase in base adequacy funding. She offered her assistance by assembling a group of students that would be willing to assist in identifying issues related to student retention. Ms. Moody reported on issues related to the increase of Student Activity fees, the non-smoking policy for Brock Commons and educating students about the policy, and sexual assault awareness. She completed her report by reminding Board members of the invitation to attend the Virginia Student Government Association Conference on January 21 through 23, 2005, and said that it would be an honor to have Board members attend the conference dinner on Saturday, January 22, 2005.

Old Business

There was no old business.

Announcements

Mr. Bennett requested that the Board pass a resolution in support of the Halifax Education Foundation's quest to seek from the General Assembly status for the Southern Virginia Higher Education Center as a free-standing state-supported higher education center. The Board members all agreed that the Executive Committee of the Board should meet (by means of a conference call) by mid-January to discuss the resolution.

Adjournment

There being no further business, the Vice Rector adjourned the meeting at 10:57 a.m.

Helen P. Warriner-Burke
Board Secretary