

LONGWOOD UNIVERSITY BOARD OF VISITORS
Friday and Saturday, December 7 and 8, 2007

Minutes

Call to order

The Longwood University Board of Visitors met on Friday, December 7, 2007, on the campus of Longwood University. The meeting was called to order at 8:53 a.m. by Ms. Marge Connelly, Rector of the Board.

Members present:

Mr. John B. Adams, Jr.
The Honorable Otis L. Brown
Mr. Barry J. Case
Ms. Marjorie M. Connelly
The Honorable John W. Daniel, II
Mr. George W. Dawson
Mr. Thomas I. DeWitt
Mrs. Anne Gregory Vandemark
Mrs. Susan E. Soza
Dr. Helen P. Warriner-Burke

Member absent was:

Mr. Robert E. Frye, Sr.

Present at the request of the Board:

Dr. Patricia Cormier, President
Ms. Jeanne Hayden, Secretary to the Board of Visitors
Mr. Stephen Meyers, Substituting for Mr. E. Andrew Hudson, President, Alumni Association
Ms. Sharon Menegoni, Faculty Representative to the Board of Visitors

Present at the request of the President:

Ms. Brenda Atkins, Executive Assistant to the President for Governmental Affairs and Special Projects
Mr. Richard Bratcher, Vice President for Facilities Management
Dr. Wayne McWee, Provost and Vice President for Academic Affairs
Dr. Tim Pierson, Vice President for Student Affairs and Public Safety
Mr. Craig Rogers, Vice President for University Advancement
Ms. Kathy Worster, Vice President for Administration and Finance

Also present were:

Faculty Representatives:
Dr. Linwood Cousins
Dr. Jennifer Apperson
Dr. Linda Wright
Dr. Keith Rider

Student Representatives:

Mr. Dustin Dwyer
Ms. Stefanie Mancuso
Ms. Caitlin Revene
Ms. Ashley Etheridge

Approval of Minutes

On a motion by Mr. Case and seconded by Mr. Adams, the Board approved the minutes of the September 14 and 15, 2007 Board meeting.

Rector's Report

Ms. Connelly stated that she appreciates and values the input that she receives from the Board of Visitors and the Longwood community in her service as the Board of Visitors' Rector.

President's Report

Dr. Cormier reported that the University applied for a \$545,600 grant from the Tobacco Commission for the rural Bachelor of Science nursing program and was awarded \$392,293 for the planning year. She stated that the funds will be used for hiring a director, a curriculum expert and a simulation lab director.

The President also stated that a request for \$1 million will need to be secured for the simulation lab and operating funds to continue to pay the directors and to hire faculty. These funds will be requested from the General Assembly, but with the current difficult economic situation in the State, it will be difficult to garner the funds.

She reported that information received at recent retreats held by the House Appropriations and Senate Finance Committee, it appears that the Committee is experiencing an economic downturn that is expected to last 12-18 months. The President went on to report that there is an expectation of an additional \$150 million shortfall on top of the \$300 million already cut from this year's budget. She stated that the Governor's Office is currently holding 35% of the maintenance reserve funds from higher education and does not know where he will go for the remainder that will be necessary to fill the \$150 million gap. The President stated that one option the Governor could use would be to take cash from capital projects and replace it with debt financing.

She reviewed capital outlay requests and non-capital requests for 2008-2010. (A copy these requests is filed with "Addenda to Minutes of Meetings of the Board of Visitors" as Handout 1, December 7, 2007.) Dr. Cormier then reported that the presidents of the colleges and universities and members of the Virginia Business Higher Education Council met with the Secretary of Education and the Governor who encouraged them to support a General Obligation Bond this year. The President also stated that she is strongly emphasizing funding for the nursing program and the GOB.

Dr. Cormier requested that Mr. Chonko report on recruitment for Fall 2008. Mr. Chonko reported that applications have increased by 7%. He also reported that there has been an increase of visitors to Open Houses and attributes the increase to the advertising efforts by CRT, campus beautification projects, and the completion of the Health and Fitness Center.

Following Mr. Chonko's report, Dr. Cormier stated that several of the new strategic plan measurable outcomes should help with recruitment and retention and announced that the 2007-08 Strategic Plan Measurable Outcomes will be mailed to the Board in January. She will review the measurable outcomes with the Board Executive Committee at its meeting in February.

The President concluded her report by announcing that Colonel Matthew Bogdanos was the speaker for the Barbara L. Bishop Distinguished Lecture Series held on October 22. She also announced that former Board Member, Sarah E. Terry passed away on December 1 and asked for a moment of silence to remember Mrs. Terry. (A copy of the text of her remarks is filed with "Addenda to Minutes of Meetings of the Board of Visitors" as Appendix 1, December 7, 2007.)

Business

Real Estate Foundation

Approval of Real Estate Foundation Resolution

Mr. Brown, member of the Board of Visitors and President of the Real Estate Foundation, presented a request for the Board of Visitors to approve a resolution authorizing the University to designate a representative(s) to enter into a revised and restated management agreement and support agreement. He reported that fluctuations in the current bond market coupled with the financial success these projects have enjoyed have led the Foundation, in concert with Bank of America, to pursue refinancing of Longwood Landings and Lancer Park as well as the Longwood Village project which was acquired subsequent to the August 2006 bond issue. The issuance of the Series 2007 Bonds will achieve substantial debt service savings with respect to the permanent financing of these 3 projects. (A copy of this request and resolution is filed with "Addenda to Minutes of Meetings of the Board of Visitors" as Appendix 2, December 7, 2007.) A motion was made by Mr. Brown to approve the resolution as presented. The motion was seconded by Mrs. Vandemark and unanimously approved by the Board.

Following the Approval of the Real Estate Foundation Resolution, Mr. Brown left the meeting.

Audit

Item 1 - Update on Internal Audit Activities

An update on Internal Audit activities was presented by Mrs. Howard. (A copy of this report is filed with "Addenda to Minutes of Meetings of the Board of Visitors" as Appendix 3, December 7, 2007.)

Administration, Finance, Facilities and Technology

Ms. Worster introduced Ms. Jonette Aughenbaugh as the University's Chief Human Resources Officer.

Item 2 - Approval of 2008-2014 Restructuring Plans

Ms. Worster, Vice President for Administration and Finance, presented for the Board's approval the University's six-year restructuring plan for 2008-2014. (A copy of this request is filed with "Addenda to Minutes of Meetings of the Board of Visitors" as Appendix 4, December 7, 2007.) The plans reflect the goals of the Commonwealth and the University. The Rector raised questions regarding the lack of increases in financial aid in the plans. After some discussion, Ms. Connelly stated that she wants to see financial aid percentages increase at the same rate as

tuition. These changes will be made by Ms. Worster and reviewed by the Board in Spring 2008. A motion was made by Mr. Daniel to approve the 2008-2014 restructuring plan as presented. The motion was seconded by Mr. Adams and unanimously approved by the Board.

Item 3 - Approval of New and Revised Administrative Policies

Ms. Worster also presented a request for the Board to approve new and revised administrative policies. (A copy of this request is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 5, December 7, 2007.) Mr. Case made a motion to approve the administrative policies as presented. The motion was seconded by Mr. Adams and approved unanimously by the Board.

Item 4 - Approval of Policies for Information and Instructional Technology

Mr. Smith, Assistant Vice President for Information and Instructional Technology Services and Director of Information Security, presented revisions for Information and Instructional Technology policies 6105 and 6128, and the addition of a new policy Security Awareness and Training, for the Board’s approval. (A copy of these policies is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 6, December 7, 2007.) A motion was made by Mr. Adams to approve the policies as presented. The motion was seconded by Mrs. Soza and unanimously approved by the Board.

Item 5 - Master Plan Update

Mr. Bratcher, Vice President for Facilities Management, presented a powerpoint presentation on the recent activities for the development of the campus master plan. Highlights included: space distribution and the major issues identified by at the participant group meetings. (A copy of this presentation is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 7, December 7, 2007.)

Following the presentation, questions were raised regarding eminent domain. Board members requested that a review of the Board of Visitors’ Bylaws take place and to include in the Bylaws the Board’s responsibilities regarding eminent domain.

Mr. Dawson arrived at the meeting at 9:42 a.m.

Item 6 - Review of Unaudited FY 2007 Financial Statements

Ms. Worster reviewed the unaudited financial statements for FY2007 and reported that they were prepared in accordance with Governmental Accounting Standards Board (GASB) requirements. (A copy of this report is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 8, December 7, 2007.)

Following Ms. Worster’s report, Mr. Dawson requested that the Office of Administration and Finance prepare a comparison plan that would state budget to actual revenues and expenditures.

Item 7 - Review of Financial Report through October 31, 2007

A review of the financial report through October 31, 2007 was presented by Ms. Worster. (A copy of this report is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 9, December 7, 2007.) She reported that revenue is where it is expected to be this time of year and expenditures are ahead of the same period last year. Ms. Worster attributed the

expenditure increase to increases in expense budgets, telephone system replacement costs, and payment for facilities management services.

Item 8 - Review of Report on Internal Controls

Ms. Worster presented a brief report on internal controls. She reported that the State Comptroller issued Directive 1-07, Agency Risk Management and Internal Control Standards (ARMICS) requiring all state agencies to demonstrate that internal control standards have been implemented and are functioning appropriately. (A copy of this report is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 10, December 7, 2007.) Ms. Worster stated that Stage 1 of the ARMICS standards show that Longwood’s internal controls are strong.

Item 9 - Review of Debt Ratios/Reserve Report for Year End June 30, 2007

Ms. Worster reviewed with the Board a report on debt ratios and the reserves report for year end June 30, 2007. (A copy of this report is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 11, December 7, 2007.) She reported that Longwood’s current debt service commitments and estimated debt burden ration for FY 2014 based on approved and requested capital projects are within the 9% limit.

Item 10 - Conferences and Scheduling Presentation

Mrs. Bratcher, Director of Conferences and Scheduling, introduced members of her staff: Mrs. Frank, Ms. Adcock, Mrs. Baldwin, and Mr. Newton. She presented comparisons on the growth of programs and attendance as well as gross revenue. (A copy of this presentation is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 12, December 7, 2007.)

Discussion Topic: Campus Safety

Dr. Pierson, Vice President for Student Affairs, reviewed an outline of the essential elements that are in place to ensure that a safe environment is maintained for all Longwood students, faculty and staff. (A copy of this outline is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Handout 2, December 7, 2007.) He introduced members of the CARE Team in attendance at the meeting: Dr. Soderlund, Mrs. Evans, and Chief Beach.

Dr. Soderlund described for the Board the responsibilities of the CARE Team and how they identify students with destructive or unacceptable behavior. She also outlined the CARE Team’s responses to these students.

Mr. Beach, Director of the Department of Public Safety, reported on his department’s responses to cyberspace crimes and threats.

The Board adjourned for lunch at 12:35 p.m. and reconvened at 1:35 p.m.

Discussion Topic: University’s Response to MRSA

Mrs. Evans, Director of the Student Health and Wellness Center, presented a report on the University’s response to MRSA concerns that arose when a young man in Bedford County died of the disease. (A copy of this report is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 13, December 7, 2007.) She stated that information was quickly disseminated to the campus population through education and the media to inform students, faculty and staff on ways to minimize the risk for MRSA. Fears were calmed due to the quick response of the University.

University Advancement

Item 11- Public Relations Report and Marketing Plan Update

Mr. Rogers, Vice President for University Advancement, referred to the report in the book. (A copy of this report is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 14, December 7, 2007.)

Academic and Student Affairs

Ms. Bowles, Director of the Longwood Center for the Visual Arts, introduced Mr. Heyn Kjerulf, president of the LCVA Advisory Board.

Item 12 - Approval of Bylaws for Longwood Center for Visual Arts

Dr. McWee, Provost and Vice President for Academic Affairs, presented Bylaws for the Longwood Center for the Visual Arts for the Board of Visitors to approve. (A copy of this request is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 15, December 7, 2007.) He called on Ms. Bowles to explain the necessity of the changes. Ms. Bowles stated that the LCVA is in the process of becoming accredited and the changes are necessary to meet the guidelines of the accrediting agent.

Following Ms. Johnson’s explanation, Mr. Adams and Mr. Dawson raised concerns regarding the Board of Visitors’ role and legal responsibilities regarding the LCVA and the Longwood University Foundation, Inc. After a lengthy discussion, Dr. Warriner-Burke made a motion to approve the bylaws as presented. The motion was seconded by Mrs. Vandemark but was not approved. The vote was three yeas, five nays and one abstention.

Mr. Dawson made a motion to revisit the issue of the LCVA bylaws with documentation that clarifies the Board of Visitors’ role at the March 2008 Board meeting. The motion was seconded by Mr. Adams. The Board approved unanimously.

Dr. Cormier recommended seeking legal counsel to help clarify the concerns of the Board.

Item 13 - Approval of Code of Ethics for Longwood Center for Visual Arts

Based on the discussion regarding the LCVA’s bylaws, this item was deferred to the March 2008 Board of Visitors’ meeting. (A copy of this request is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 16, December 7, 2007.)

Item 14 - Approval of Changes to Longwood Seminar Advisory Committee

Dr. McWee presented for the Board’s approval some changes to the Longwood Seminar Advisory Committee. (A copy of this request is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 17, December 7, 2007.) A motion was made by Mr. Adams to approve the changes as presented. The motion was seconded by Dr. Warriner-Burke and was unanimously approved by the Board.

Item 15 - Approval of Changes to Faculty Awards: Criteria and Selection Process

A request was made by Dr. McWee for the Board to approve changes to the Faculty Awards: Criteria and Selection Process. (A copy of this request is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 18, December 7, 2007.) Mr. Adams made a

motion for the Board to approve the changes as presented. The motion was seconded by Dr. Warriner-Burke and was unanimously approved by the Board.

Item 16 - Approval of Revisions to the Student Handbook

Dr. Pierson presented revisions to the Student Handbook for approval. (A copy of these revisions is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 19, December 7, 2007.) He reviewed the changes to the University’s Service Animal Policy. A motion was made by Dr. Warriner-Burke to approve the changes as presented to the Service Animal Policy. The motion was seconded by Mrs. Soza and unanimously approved by the Board.

Dr. Pierson then reviewed changes to Use of State Vehicles Policy as it pertains to students. Dr. Warriner-Burke made a motion to approve the changes as presented. Mrs. Soza seconded the motion. The Board unanimously approved.

Item 17 - Report on Fall 2007 Enrollments

Dr. McWee presented a report on Fall 2007 Enrollments. He stated that the University’s retention rate is 78.6% and that Longwood is developing plans to target more minority students and faculty members. (A copy of this report is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 20, December 7, 2007.)

Item 18 - Accreditation Updates for College of Business and Economics, Therapeutic Recreation and Social Work

Updates on accreditations for the College of Business and Economics, Therapeutic Recreation and Social Work were given by Dr. McWee. He reported that all three areas have received reaccreditation recommendations. (A copy of this report is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 21, December 7, 2007.)

Item 19 - Report on Student Housing

Dr. Pierson presented a brief report on student housing for Fall 2007. (A copy of this report is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 22, December 7, 2007.)

Closed Session

Mr. Adams moved to go into Closed Session under Section 2.2-3711 A1, 7 and 8 of the Code of Virginia to discuss matters related to personnel, litigation and gifts. The motion was seconded by Mrs. Soza.

In compliance with the provisions of the Freedom of Information Act, the Board returned to Open Session. Mrs. Soza moved to certify that the discussion in Closed Session was in accordance with the *Code of Virginia*. The motion was seconded by Mr. Daniel and affirmed by Mr. Adams, Mr. Case, Ms. Connelly, Mr. Dawson, Mr. DeWitt, Mrs. Vandemark and Dr. Warriner-Burke. (A copy of this compliance is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 23, December 7, 2007.)

The meeting adjourned for the day at 4:19 p.m.

Saturday, December 8, 2007

Call to order

Ms. Connelly reconvened the Board of Visitors' meeting at 9:00 a.m. on Saturday, December 8, 2007.

Members present:

- Mr. John B. Adams, Jr.
- Mr. Barry J. Case
- Ms. Marjorie M. Connelly
- The Honorable John W. Daniel, II
- Mr. George W. Dawson
- Mr. Thomas I. DeWitt
- Mrs. Anne Gregory Vandemark
- Mrs. Susan E. Soza
- Dr. Helen P. Warriner-Burke

Members absent were:

- The Honorable Otis L. Brown
- Mr. Robert E. Frye, Sr.

Present at the request of the Board:

- Mr. Phillip Burns, Student Representative to the Board
- Dr. Patricia Cormier, President
- Ms. Jeanne Hayden, Secretary to the Board of Visitors
- Mr. Stephen Meyers, Substituting for E. Andrew Hudson, President, Alumni Association
- Mrs. Rita Smith, President, Foundation Board
- Ms. Sharon Menegoni, Faculty Representative to the Board of Visitors

Present at the request of the President:

- Ms. Brenda Atkins, Executive Assistant to the President for Governmental Affairs and Special Projects
- Mr. Richard Bratcher, Vice President for Facilities Management
- Dr. Wayne McWee, Provost and Vice President for Academic Affairs
- Dr. Francis Moore, III, Vice President for Information and Instructional Technology Services and Chief Information Officer
- Dr. Tim Pierson, Vice President for Student Affairs and Public Safety
- Mr. Craig Rogers, Vice President for University Advancement
- Ms. Kathy Worster, Vice President for Administration and Finance

Ms. Connelly reported that while in Closed Session the Board discussed the naming of the Board Room in the College of Business and Economics as the Paul H. Fox Board Room. A motion was made by Mr. Case to name the Board Room in the College of Business and Economics the Paul H. Fox Board Room. The motion was seconded by Mr. Adams and unanimously approved by the Board.

Reports from Representatives

Mr. Daniel, member of the Board of Visitors and President of the Hull Springs Farm Foundation Board, reported on the activities of the Hull Springs Farm Foundation Board. He reported that the purpose of the Board is to act as an advisory body and assist in finding ways for obtaining sustainability for the farm. He announced that Ms. Burton is Executive Director and Ms. Register is the Program Director of the farm. Mr. Daniel also announced the members of the Board: Mrs. Karen Chichester, Ms. Hazel Duncan, Dr. Alix Fink, Mr. William Gravitt, Ms. Ann Jennings Mr. Michael Lipford, The Honorable Tayloe Murphy, Mrs. Rita Smith and Dr. Patricia Cormier. The Board will hold a meeting next week with two key issues as the main focus for the meeting: 1) consideration of a conservation easement to create revenue for the farm and 2) creating a wetlands mitigation bank. He stated that the vision for the property is to create a center for environmental learning.

Following a lengthy discussion regarding the application for the wetland mitigation bank, Dr. McWee and Dr. Pierson informed the Board of Longwood's efforts in educating students about environmental sustainability and the importance of the students' role as catalysts in community sustainability.

Mrs. Smith, President of the Foundation Board, presented a report for the Foundation. The report included the following information:

- The adoption of two resolutions: acceptance of 188.5 acres of timberland donated by Dr. Waverly Cole and approval of a slate of nominees for the Hull Springs Farm Supporting Foundation.
- The presentation of the highlight's from the Treasurer's Report: increase of the endowment as of November 30, 2007 by 2.25% and an increase of net assets by 3% since the end of the last fiscal year for a total of \$55.7 million in assets.

Mrs. Smith concluded her report by announcing that the Foundation Staff with the assistance of the President's Office, will be organizing a joint retreat for the two Boards and the Alumni Association Board in June 2008.

Mr. Meyers, Substituting for Mr. Hudson, President of the Alumni Association, presented a report on its activities. He began his report by thanking the Board for its commitment to the Alumni Association. Mr. Meyers reviewed with the Board the demographic information provided in the handout and emphasized the importance of maintaining a strong alumni base. (A copy of this report is filed with "Addenda to Minutes of Meetings of the Board of Visitors" as Handout 3, December 8, 2007.)

Ms. Menegoni, faculty representative to the Board, reported that she like many faculty members have been busy with meetings, advising, etc. She went on to report that the Faculty Senate has appointed an ad hoc committee comprised of six faculty members, two from each college, charged with the development of a proposal regarding the establishment of a program for faculty development. The team will address issues of space needs, initial budget, activities the center should sponsor, a timeline and a governance structure. The title of the program will be the Center for Faculty Enrichment. Ms. Menegoni stated that she will update the Board at its March meeting on the progress of the team.

Mr. Burns, student representative to the Board, reported on some of the student activities. Some of the activities include:

- Lighting of the holiday tree
- Volunteering for Extreme Home Makeover
- Educating students on diversity
- Working with programs and service volunteers on the Martin Luther King Challenge

Mr. Burns reported that a forum was held for students to express their opinions on the University's Smoking Policy. He stated that the discussion was frank and opinions were openly shared. The attendance of administrators at the forum was appreciated by the students. Mr. Burns announced that another forum is being planned for the spring semester and students are being encouraged to come with ideas to resolve some of the issues related to smoking

Following Mr. Burns report, the President reported that several key issues were raised with the students at the forum. Among a few were: disposal of cigarette debris, utilization of designated smoking areas, second-hand smoke, smoking on public sidewalks, and the safety of students smoking in public areas. She stated that there will be continued discussion with the Board at its March meeting on the subject. The President also announced that an intern has been identified to work with the Office of Public Relations to educate students on the importance of the proper disposal of cigarette debris.

Mr. Dawson requested the administration formulate ideas for the March meeting that would aid in the continued discussion of the University's Smoking Policy.

Mr. Burns and Ms. Mancuso will gather opinions and comments from students on both sides of the smoking issue for the Board to review.

Discussion Topic: Case Statement for Comprehensive Campaign & Comprehensive Campaign Update through October 31, 2007

Mr. Rogers introduced Mr. Worth, Principal, Michael J. Worth and Associates, who presented an overview of the Case Statement for Longwood's Comprehensive Campaign. Mr. Worth explained the importance of the study and went on to review some of the findings. He reported that there appears to be more interest in endowment support. He also stated that there could be an untapped source of giving within the Longwood University constituency. Mr. Worth concluded his report by announcing that this is a good time to begin a new campaign.

Mr. Rogers then introduced Mr. Christian Munson of CRT. Mr. Munson presented a powerpoint presentation that outlined the processes in establishing a theme and goals for the comprehensive campaign. (A copy of this presentation is filed with "Addenda to Minutes of Meetings of the Board of Visitors" as Appendix 24, December 8, 2007.) He announced that the theme for the campaign will be *Change Lives, Transform Communities*. Mr. Rogers distributed a draft of a document entitled *The Campaign for Longwood* that details four pillars of higher learning, which will provide the framework for Longwood's Campaign. (A copy of the campaign plan is filed with "Addenda to Minutes of Meetings of the Board of Visitors" as Handout 4, December 8, 2007.) Mr. Munson stated that advertising for the campaign will be highly refined.

Mr. Adams stated that 70% of the goal will be obtained during the silent phase and thanked members of the steering committee for their time and support of the campaign.

Mr. Rogers presented a current financial campaign report. (A copy of this report is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 25, December 8, 2007.)

Old Business

Item 20 – Review of SCHEV’s Response to the University’s New Mission Statement

Dr. Cormier presented a request for the Board to approve SCHEV’s recommendation to rescind the Board’s prior adoption of the University’s new mission statement approved on March 24, 2007 and that the mission statement approved by the Board in 1997, be reinstated. She went on to request that the mission statement approved by the Board in March 2007, be incorporated into the University’s Vision Statement. (A copy of this request is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 26, December 8, 2007.) A motion was made by Dr. Warriner-Burke to approve the President’s request. The motion was seconded by Mrs. Vandemark and unanimously approved by the Board.

New Business

Dr. Cormier reported the Board of Visitors’ Executive Committee discussed at its November 6, 2007 meeting having a joint retreat with the Longwood University Foundation Board and the Alumni Association Board in June 2008. She announced that the dates would be June 4-6, 2008. Ms. Connelly asked that Board members let Ms. Hayden know if changing the meeting dates is suitable.

Announcements

Ms. Connelly announced that the Board of Visitors will honor the President by making a donation to the Cormier Center for Citizen Scholars

Adjournment

There being no further business, the Rector adjourned the meeting at 11:45 a.m.

Susan E. Soza
Board Secretary