

LONGWOOD UNIVERSITY BOARD OF VISITORS
Academic and Student Affairs Committee
Friday, December 10, 2004

Minutes

Call to Order

Dr. Helen P. Warriner-Burke, Chair of the Academic and Student Affairs Committee, called the meeting to order at 1:15 p.m.

Members present:

Dr. Helen P. Warriner-Burke, Chair
Mr. J. David Adams.
Mr. Ricky L. Otey
Ms. Helen E. Phillips
Mrs. Susan E. Soza
Dr. Sarah Bingham (Faculty Representative)
Mr. Steven Jones (Student Representative)

Present at the request of the Committee:

Ms. Sandra A. Bollinger
Dr. Richard C. Chassey
Dr. Patricia P. Cormier
Ms. Jeanne S. Hayden
Dr. Wayne E. McWee
Dr. Tim J. Pierson
Mr. Larry Robertson
Dr. Mara Scrupe
Dr. Maureen Walls-McKay

Others present:

Mr. John B. Adams, Jr.
The Honorable William W. Bennett, Jr.
Mr. Otis L. Brown
Ms. Marjorie M. Connelly
Mrs. Anne Gregory Vandemark

Business

Item 1- Approval of Free Speech and Demonstration Policy

Dr. Pierson, Vice President of Student Affairs, presented a recommendation to the Committee to approve a Free Speech and Demonstration Policy. (A copy of this policy is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 1, December 10, 2004.) He stated that the University does not currently have such a policy in place for groups or individuals to register demonstrations. After reviewing and making several editorial changes, Mr. David Adams recommended that the policy as amended be forwarded to the Board for its approval.

Item 2 - Approval of Bachelor and Masters Degree Programs in Communication Sciences and Disorders

Dr. McWee, Interim Vice President for Academic Affairs, presented a recommendation for the Committee to approve Bachelor and Masters Degree Programs in Communication Sciences and Disorders. (A copy of the programs is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 2, December 10, 2004.) Ms. Phillips recommended that the programs be forwarded to the Board for its approval.

Item 3 - Presentation from Art Endowed Chair

Ms. Scrupe, the Barbara L. Bishop Endowed Chair in Art, showed a presentation of samples of student art work in three dimensional media, sculpture and drawing. She also presented samples of her own work entitled “Back to Nature”. Ms. Scrupe reported that she has been assisting Ms. Bowles with art sculptures for Brock Commons. (A copy of the presentation is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 3, December 10, 2004.)

Item 4 - Final Enrollment Numbers for Fall 2004

Ms. Bollinger, Associate Director of Assessment and Institutional Research, presented a brief report on the final enrollment for fall 2004. She reported that overall there was a marginal enrollment increase over fall 2003. (A copy of a comparative chart is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 4, December 10, 2004.)

Dr. McWee introduced Dr. Jeff Hoyt as the new Director of Assessment and Institutional Research.

Item 5 - Retention Update

Dr. McWee reviewed with the Committee a chart comparing retention rates dating from 1999 through 2003. This chart also presented reasons for students leaving Longwood. (A copy of the chart is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 5, December 10, 2004.) He reported that actions are being taken to assist in student retention. Some of the actions include:

- assessment by the General Education Committee of the freshman first year experience
- evaluation of the content of the Longwood Seminar
- completion of Seminar content revision by fall 2005
- identification of at risk students by the deans, department chairs and faculty

Item 6 - Faculty Salary Report

Dr. McWee presented a chart showing average salary comparisons for 2004-05 of faculty members of Longwood’s benchmark universities. (A copy of the chart is filed with “Addenda of Minutes of Meetings of the Board of Visitors” as Appendix 6, December 10, 2004.) He stated that in order for average faculty salary to move to the sixtieth percentile among its peer institutions, Longwood’s faculty would have to receive an increase of at least 9% for the next five years with the assumption that salary increases for the peer group institutions do not increase above 3.5%. Following a lengthy discussion regarding actions and avenues to explore making a salary increase possible a recommendation was made to present a resolution to the Board of Visitors calling for the creation of a Board task force to assist the President in increasing the base

adequacy funding for Longwood to achieve the 93rd percentile in the 2005-06 budget of the General Assembly.

Item 7 - Sexual Misconduct Policy Update

Dr. Chassey, Director of Honor and Judicial Programs and Dr. Walls-McKay, Assistant Director of the Counseling Center, presented an update on the Sexual Misconduct Policy and prevention. Dr. Chassey reported that a committee was formed to review Longwood's policy on sexual assault. The committee's review found that sexual assault policies were adequate but was not victim friendly. Other findings included,

- uncoordinated educational programming on rape and sexual assault,
- insufficient victim services and advocacy
- inadequate staff members in the Counseling Center to fully take care of student needs

Dr. Chassey stated that a number of recommendations came forward from the review that include:

- forming a standing committee in Student Affairs to continually assess, review and coordinate sexual assault programming
- outsourcing victim support services and advocacy:
- making changes to the policy to make the process more victim friendly.

He presented a powerpoint presentation on the changes made to the policy and procedures related to sexual assault. (A copy of the presentation is filed with "Addenda to Minutes of Meetings of the Board of Visitors" as Appendix 7, December 10, 2004.)

Dr. Walls-McKay reported on the effects of the policy changes on the Longwood community. She stated reporting options have created more control for the student. It is the responsibility of the faculty, staff, coaches or advisors to fully describe the reporting options or refer them to the Department of Public Safety who will then describe these options. Once the Department of Public Safety has been informed of an illegal incident the campus community will be notified within 24 hours. Dr. Walls-McKay described at length resources available to victims that include educational and training programs and the Victim Advocacy program through the Piedmont Crisis Center. She concluded the update by stating that a clearer understanding is permeating the campus about sexual misconduct and that any student who has experienced a form of sexual misconduct will be provided accurate and consistent information regarding his or her rights and options.

Item 8 - Housing Update

Mr. Robertson, Director of Residential and Commuter Life, presented a housing update for fall 2004. He reported that with a standard occupancy of 2,424, the fall semester began at 103% or 2,517. Mr. Robertson stated that it was necessary to put a large number of students in transitional housing. 137 of these received a refund to recognize the inconvenience of the transitional housing. Currently, occupancy stands at 102% and the expectation will be to give all transitionally housed students the opportunity to move to other rooms. Spring housing occupancy is expected to be 95-97%.

Closed Session

Mr. David Adams moved to go into Closed Session under Section 2.23711 A1 and 3 of the Code of Virginia to discuss matters related to personnel and property. The motion was seconded by Mr. Otey and approved by the Board.

In compliance with the provisions of the Freedom of Information Act the Board returned to Open Session. Ms. Phillips moved to certify that the discussion in Closed Session was in accordance with the Code of Virginia. The motion was seconded by Mrs. Soza and affirmed by Mr. J. David Adams, Mr. John Adams, Mr. Bennett, Jr., Mr. Brown, Ms. Connelly, Mrs. Vandemark, Dr. Warriner-Burke, Mr. Otey, and Ms. Phillips. (A copy of the compliance is filed with "Addenda to Minute of Meetings of the Board of Visitors" as Appendix 8, December 10, 2004.)

Adjournment

There being no further business the meeting adjourned at 4:50 p.m.

Jeanne S. Hayden
Secretary to the Board of Visitors