

**LONGWOOD UNIVERSITY BOARD OF VISITORS**  
**Academic and Student Affairs Committee**  
**Friday, September 10, 2004**  
**Minutes**

**Call to Order**

Dr. Warriner-Burke, Chair of the Academic and Student Affairs Committee, called the meeting to order at 9:15 a.m.

Members present:

Dr. Helen Warriner-Burke, Chair  
Mr. J. David Adams  
Mr. John B. Adams, Jr.  
Mrs. Anne Gregory Vandemark  
Dr. Craig A. Challender substituting for Dr. Sarah Bingham (Faculty Representative)  
Mr. Steven M. Jones (Student Representative)

Present at the request of the Committee:

Dr. Patricia P. Cormier  
Mrs. Frances M. Arehart  
Ms. Sandra A. Bollinger  
Dr. Richard C. Chassey  
Dr. N. Scott Cole  
Ms. Jeanne S. Hayden  
Dr. Geoffrey C. Orth  
Dr. Tim J. Pierson  
Dr. Wayne E. McWee

Others present:

Mr. Otis L. Brown  
Mr. Barry J. Case  
Mrs. Paula King  
Mr. Ricky L. Otey  
Mrs. Susan E. Soza

**INFORMATION ITEMS**

Item 1: Presentation on American Democracy Project

Longwood is one of 144 member institutions of the American Association of State Colleges and Universities selected to participate in the American Democracy Project. The project grows out of a concern about decreasing rates of participation in the civic life of Americans in voting, in advocacy, in local grassroots associations, and in forms of civic engagement that are necessary for the vitality of our democracy.

Dr. N. Scott Cole, Assistant Professor of Political Science, reported on Longwood's activities in 2003-2004 and planned events for 2004-2005, including a proposal to host a conference on our campus as a part of the 400<sup>th</sup> Jamestown Anniversary celebration. (A copy of his presentation is

filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 1, September 10, 2004.)

Steven Jones discussed Longwood’s involvement in Virginia 21, a group with a closely related purpose. Virginia 21 engages young people in the political process with an active purpose and agenda by providing information, directing advocacy and coordinating bipartisan political action.

John Adams and President Cormier both spoke of the need for educational opportunities for newly elected legislators and/or local officials.

Item 2: Presentation on The Cormier Center for Citizen Scholars Program

In appreciation of the Cormiers' dedication to the Citizen Scholar program, the Longwood Board of Visitors, at its June meeting, adopted a resolution naming the program The Cormier Center for Citizen Scholars. Dr. Geoffrey C. Orth, Director of the Honors Program, gave an overview of the Center and introduced the first three scholars, all freshmen, to the Board: Shannon Hilton from Springvale, Maine, a psychology major; Leigh Mascherin, from Greensboro, North Carolina, a business major; and Boone Prentice, from Gaithersburg, Maryland, a chemistry major. (A copy of his presentation is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 2, September 10, 2004.)

Item 3: Update on the Southern Virginia Higher Education Center

Dr. Sue McCullough, Dean of Graduate Studies, referred the Board to the report in their books. (A copy of the report is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 3, September 10, 2004.)

Dr. McCullough reported that the School Library Media Program has grown from 10 – 15 several years ago, to over 145 at present, and there is a waiting list. Longwood offers the only program of this kind in the state.

Dr. Cormier suggested that the Board consider holding its March meeting in South Boston, so they can see the Center and the Prizery. Rector Case concurred.

Item 4: Review of Judicial and Honor Board Statistics

Dr. Richard C. Chassey, Director of Honor and Judicial Programs, reviewed some of the highlights of the 2003-2004 Honor and Judicial Statistics. (A copy of this report is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 4, September 10, 2004.)

Item 5: Review of Crime Statistics

Dr. Tim J. Pierson, Vice President for Student Affairs, explained that the Cleary Act requires colleges and universities to report crime statistics yearly. The Office of Public Safety compiles and posts the report. (A copy of this report is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 5, September 10, 2004.)

Item 6: Update on Student Housing Occupancy

Dr. Pierson reported the following:

- 2502 students are in residence
- 185 students are in transitional housing
- 98% of freshmen are housed on campus

- Percentages on campus by class
  - 40% freshmen
  - 27% sophomores
  - 18% juniors
  - 10% seniors

Item 7: Report on Summer School Enrollment

Ms. Sandra A. Bollinger, Interim Director of Assessment & Institution Research, referred the Board to the report in their books. (A copy of this report is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 6, September 10, 2004.) She explained that the on campus numbers decreased because graduate programs are moving off campus. Dr. Wayne E. McWee, Interim Vice President for Academic Affairs, reported the percentage of credits generated by Colleges as follows: Education & Human Services, 70%; Arts and Sciences, 20%, and Business and Economics, 10%.

Item 8: Report on Fall Enrollment

Ms. Bollinger reported the following:

- Largest freshman class ever, 980
- On campus enrollment, 3,950
- Total enrollment, 4,300
- Slight increase in number of out- of- state students
- Slight increase in international students
- Slight decrease in minority enrollment
- Full time/part time percentage, no change
- Percentage of males to female, 1 to 2
- September 12, on campus census date
- October 27, off campus census date

**Closed Session**

Dr. Warriner-Burke moved to go into Closed Session under Section 2.2-3711A1 and 3 of the Code of Virginia to discuss matters related to personnel and property. The motion was seconded by Mr. John Adams and approved by the Board.

In compliance with the provisions of the Freedom of Information Act, the Board returned to Open Session. Dr. Warriner-Burke moved to certify that the discussion in Closed Session was in accordance with the Code of Virginia. The motion was seconded by Mr. Barry Case and affirmed by Mr. David Adams, Mr. John Adams, Mr. Brown, Mr. Otey, Mrs. Soza, and Mrs. Vandemark. (A copy of the compliance is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 7, September 10, 2004.)

**Adjournment**

Dr. Warriner-Burke adjourned the Academic and Student Affairs Committee meeting at 12:15 a.m.

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Frances M. Arehart  
Assistant to the President