

Fitness Center Attendant

Job Summary

Provide a high level of customer service while supervising the weight room, enforcing all policies, ensuring a safe/clean environment, and being available to provide member assistance during shift.

Requirements:

- Must maintain a cumulative 2.0 GPA.
- Must be available to work 8-12 hours per week including occasional weekends.
- CPR/AED, Bloodborne Pathogens required within three months of employment, with Standard First Aid highly suggested.

Responsibilities:

- Welcome, greet, and provide assistance to weight room users.
- Monitor access to the weight room and enforce all policies to facility users.
- Responsible for completing opening, maintaining, and/or closing procedures.
- Maintain a thorough understanding of all policies and procedures concerning available fitness facilities and programs.
- Support and participate in other programs offered by the Health & Fitness Center.
- Must have the ability to teach patrons how to properly use and operate a variety of strength training and cardiovascular equipment.
- Enforce proper use of all cardiovascular and weight training equipment.
- Complete all assignments on shift report, which includes cleaning and maintaining all equipment.
- Attend and actively participate in all mandatory staff meetings and training sessions.
- Thoroughly complete all incident reports, report all injuries, vandalism, equipment needs and problems immediately to administrative staff.
- Handle any other duties as assigned by the administrative staff and/or student supervisor.
- Must demonstrate leadership, communication and customer service skills and the ability to work with staff, students and members of a diverse background.
- A thorough knowledge and willingness to enforce all rules and regulations in a courteous, but firm manner.
- The ability to use mature judgment in an emergency.

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