

Longwood University

Campus Fire and Hazard Activity Request

Location of Fire/Event _____ Date _____

Start Time _____ Expected End Time _____

Person Making Request _____ Ext. _____

Person In Charge of Fire or Event _____ Ext _____

How Many Expected at the Event _____

Fire Safety and Fire Extinguisher Trained _____ Yes _____ No

Is Training Needed _____ Yes _____ No

Date Requesting Training _____ Time _____

Water Hose Connection within 50 feet of Fire Base _____ Yes _____ No

Water Hose Available _____ Yes _____ No

Barricade shall be Established Around Fire min. 5 Feet From fire Base _____ Yes _____ No

All combustible and flammable materials/fuels are removed from the area - to be no closer than 50 feet _____ Yes _____ No - this also includes vehicles.

Fire logs or fire sticks are used instead of explosive/liquid type fuels _____ Yes _____ No

_____ Request Approved _____ Disapproved

Please submit to the EHS&EM Office 30 days prior to the event