

REQUEST TO FORWARD

This is a Request to have my Credential Packet sent to school divisions/grad schools/employers as indicated.

Forward this information to the Academic and Career Advising Center by mail, email or fax.

201 High Street | Lancaster Hall, Room G08 | Farmville, VA 23909
 Fax: 434.395.2885 | Email: career@longwood.edu | Phone: 434.395.2063

Please Print

Name _____ SSN _____ Date _____

Name while at Longwood _____ Graduation Date _____

Email _____ Telephone _____

I have submitted the "Credentials Release Form" in order to establish my credential file.

Please indicate which of the following materials (*please check below*) you would like to be forwarded:

- Up-to-date resume
- GRE/GMAT/LSAT/PRAXIS test scores
- Student Teaching Evaluations (*specify from whom*) _____
- Letters of Recommendation from (*specify from whom*) _____
- Other (*please specify*) _____
- Additional instructions/information (please provide on back side)

School Division/ Grad School/Employers	Mailing Address <i>Please include full mailing address</i>	Date Sent <i>(ACAC Use Only)</i>
(1)		
(2)		
(3)		
(4)		
(5)		

Signature of Student _____ Date _____