

2009-2010 Verification Worksheet
Federal Student Aid Programs

Longwood University
Office of Financial Aid
201 High Street
Farmville, VA 23909

Student Information

_____	_____	_____	L							
Last Name	First Name	M. I.								
_____						_____				
Address (include apt. number)						Date of Birth				
_____	_____	_____	_____							
City	State	Zip Code	Phone Number (include area code)							

Family Information

DEPENDENT STUDENTS: List the people in your parents' household; include:

- yourself and your parent(s) (including stepparent) even if you don't live with your parent(s); and
- your parent(s)' other children, even if they don't live with your parent(s), if
 - (a) your parent(s) will provide more than half of their support from July 1, 2009 through June 30, 2010, or
 - (b) the children would be required to provide parental information when applying for Federal Student Aid; and
- other people if they now live with your parent(s), and your parent(s) provide more than half of their support and will continue to provide more than half of their support from July 1, 2009 through June 30, 2010.

INDEPENDENT STUDENTS: List the people in your household; include:

- yourself and your spouse, if married; and
- your children, if you will provide more than half of their support from July 1, 2009 through June 30, 2010; and
- other people if they now live with you, and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2009 to June 30, 2010.

WRITE THE NAMES OF ALL HOUSEHOLD MEMBERS. List anyone who will be attending college at least half time between July 1, 2009 and June 30, 2010 and will be enrolled in a degree, diploma, or certificate program. If you need more space, attach a separate page.

Full Name	Age	Relationship	College
		Self	Longwood University

Student's (and Spouse's, if married) Tax Forms and Income Information (all applicants)

1. For non-tax filers and tax filers (includes the 2008 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return):

Please check one of the following:

- Student's (and spouse, if married) **SIGNED** tax return and all W-2 forms attached
- You (and spouse, if married) will not file and are not required to file a 2008 U. S. Income Tax Return. Please complete Item 2.

If you did not keep a copy of your tax return, request from the Internal Revenue Service 800.829.1040 a form that lists tax account information or a copy of your tax return from your tax preparer.

2. Funds received for child support and other untaxed income. (See question 47 of the FAFSA)

Sources of Untaxed Income	2008 Amount	Sources of Untaxed Income	2008 Amount
a. Child Support	\$	d.	\$
b. Workman's Compensation	\$	e.	\$
c. Untaxed Pensions	\$	f.	\$

3. If you (and spouse, if married) did not file and are not required to file a 2008 Federal income tax return, list below your (and spouse's) employer(s) and any income received in 2008 and attach all W-2 forms.

Sources	2008 Income
	\$
	\$
	\$

Parent(s)' tax forms and income information (for dependent students)

1. For non-tax filers and all tax filers (includes the 2008 IRS Form 1040, 1040A, 1040EZ, a tax return from Puerto Rico or a foreign income tax return):

Please check one of the following:

- Parent(s)' **SIGNED** tax return with schedules and W-2s forms attached
- Parent(s) will not file and are not required to file a 2008 U. S. Income Tax Return. Please complete Item 2.

2. Funds received for child support and other untaxed income. (See question 47 of the FAFSA)

Sources of Untaxed Income	2008 Amount	Sources of Untaxed Income	2008 Amount
a. Child Support	\$	d.	\$
b. Workman's Compensation	\$	e.	\$
c. Untaxed Pensions	\$	f.	\$

3. If your parent(s) did not file and are not required to file a 2008 Federal income tax return, list below your parent(s) employer(s) and any income received in 2008 and attach all W-2 forms.

Sources	2008 Income
	\$
	\$
	\$

INSTRUCTIONS FOR COMPLETING VERIFICATION WORKSHEET

2009 - 20010

Your Free Application for Federal Student Aid (FAFSA) application was selected for review in a process called "Verification." In this process, we will be comparing information from your application with signed copies of your, your parent(s)' or your spouse's, (if you are married) 2008 Federal tax forms, W-2 forms or other financial documents. If there are differences between your application information and your financial documents, corrections will be made and submitted electronically to the application processor.

Under the financial aid program rules (34 CFR, Part 668), we have the right to ask you for this information before awarding federal aid.

What You Should Do

1. Collect your, your parent(s) and/or your spouse's financial documents (**SIGNED** Federal income tax forms, W-2 forms, etc.). Do not send your state tax return.
2. **COMPLETE** and **SIGN** the worksheet--you and at least one parent (dependent students) or your signature (independent students).
3. Send the completed worksheet, signed tax forms and W-2 forms, and any other documents we request to our office.
4. Call our office if you have questions about completing this worksheet.

Be sure to clearly print the student's name and Longwood ID number on all attachments. Incomplete submissions will delay financial aid application processing. Return this form and supporting documentation to Longwood University's Office of Financial Aid.

By signing this worksheet, I (we) certify that all the information reported to qualify for Federal student aid is complete and correct.
WARNING: If you purposely give false or misleading information on this worksheet, you may be fined, be sentenced to jail, or both.

Student's Signature _____ Date _____

Parent's Signature _____ Date _____
 (Parent signature needed for dependent students only)

