

**JUDICIAL CHARGE FORM**

(To be used by students, staff, and faculty for hearings other than Honor Board's jurisdiction.)

I, \_\_\_\_\_, hereby file a claim for a judicial  
(Name of Complainant - person filing charges)

hearing and charge \_\_\_\_\_ with allegedly violating  
(Name of Respondent – person being charged)

the Conduct Standards and Regulations as indicated in the Longwood University Student Handbook, Section(s):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

on \_\_\_\_\_ at \_\_\_\_\_ in \_\_\_\_\_  
(date) (time) (location)

List the name(s) of the witness(es) involved in the incident. The Board will notify the person(s) to appear at the hearing.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List the evidence that can be identified at the time of filing that will be presented at the hearing.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

In the space below, and on additional paper as needed, give a complete statement of the facts related to the alleged infraction.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

\_\_\_\_\_  
(Complainant's Signature)

\_\_\_\_\_  
(date of filing)

\_\_\_\_\_  
(Director of Honor/Judicial Programs Signature)

\_\_\_\_\_  
(date of filing)

**RETURN FORM TO: Director of Honor/Judicial Programs, Lancaster G-28.**

Office Use only:

Resolved by:  REC  Administrative Hearing  Judicial Board  Honor Board  Longwood Disciplinary Board  Student Arbitration Board