

## **Climbing Wall Attendant**

**Job Summary:** Assist patrons while conveying all rules and regulations related to the climbing wall.

### **Requirements:**

- Must maintain a cumulative 2.0 GPA.
- Must be available to work 6-9 hours per week including occasional weekends.
- Longwood belay certification.
- CPR/AED and Standard First Aid required within 60days of employment.

### **Responsibilities:**

- Check all supplies daily for wear and tear while preparing the wall for climbing.
- Must be alert, attentive, and service oriented at all times.
- Enforce all safety procedures.
- Encourage students and other members to climb, and inform participants of other Outdoor programs.
- Handle other duties as assigned by the administrative staff and/or student supervisor.
- Attend and actively participate in all mandatory staff meetings and training sessions.
- Help prevent injuries by minimizing or eliminating hazardous situations or behaviors.
- Stay attentive at all times, keeping the safety of patrons first and foremost.
- Keep all work areas clean, neat, organized and secure.
- Completely and correctly fill out, sign, and date all daily reports and paperwork (i.e. Incident reports, accident reports, etc.).
- Must demonstrate leadership, communication and customer service skills, and the ability to work with staff, students, and members of a diverse background.
- Working special events and promotional opportunities that may take place on evenings, weekends, and across campus.
- A thorough knowledge and willingness to enforce all rules and regulations in a courteous, but firm manner.
- Instruct participants in belay technique and administer belay tests
- Ensure that all participants have read and signed the Climbing Wall waivers.

### **Climbing Wall work area policies:**

- No reading or doing homework while working.
- Stay attentive at all times, keep the safety of patrons first and foremost.
- Check supplies daily for wear and tear. Report any issues to the Student Supervisor who will follow up with the Administrative Staff.
- Keep all work areas clean, neat, and organized.
- No food or drinks in climbing wall area.
- Sign and date all paperwork (i.e. incident reports, accident reports, etc.).
- No friends are allowed in climbing wall area unless they are climbing.