

INTERNSHIP COMPANY DATABASE REGISTRATION

McGaughy Internship and Professional Development Center
College of Business and Economics
Longwood University

Contact Information and Internship Description

In order to submit your company's internship information for inclusion in our databases, please fill out and return this application form. Once approved by the Internship Director, your information will be added to the McGaughy Internship and Professional Development Center's database and the University Career Center's database. It will then be available to Longwood students.

COMPANY/AGENCY INFORMATION:		
EMPLOYER NAME:		DIVISION/DEPARTMENT:
CONTACT PERSON:		TITLE:
EMPLOYER ADDRESS:		
PHONE:	EXT:	FAX:
EMAIL:	WEBSITE:	
COMPANY/AGENCY DESCRIPTION:		

Please complete PART A for each available internship opportunity.

PART A — Posting An Internship Opportunity

Select methods you would like to receive resumes:

Email Online Other

Internship Description:

Posting Date (date you want position to go live):

Posting Expiration Date: Do not expire:

Location: City: State: Country:

Salary (or mark Non-Paid):

Desired Start Date: Duration (# of weeks): Approx. Hours/Week:

Desired Business Concentration(s) – indicate all that are applicable (Accounting, Economics, Finance, Information Systems & Cyber Security, Management, Marketing, Real Estate) – additionally, please note as such if your internship, regardless of Business Concentration, is related to Supply Chain Management:

Minimum GPA required:

Return Completed Internship Company Database Registration Form To:

Nancy Postans, Assistant Director

McGaughy Internship and Professional Development Center

Longwood University, College of Business and Economics

201 High Street, Farmville, Virginia 23909

internshipsCBE@longwood.edu -- Phone: (434) 395-2878 -- Fax: (434) 396-2203