

**LONGWOOD UNIVERSITY BOARD OF VISITOR
EXECUTIVE COMMITTEE**

November 5, 2010

Minutes

Call to Order: The Longwood University Board of Visitors' Executive Committee held its meeting on Friday, November 5, 2010 at the Martin Agency in Richmond, Virginia. The meeting was called to order at 9:38 a.m. by Mr. John Adams, Rector of the Board.

Members present were:

Mr. John B. Adams, Jr.
Ms. M. Jane Brooke
The Honorable Otis L. Brown
Mr. Stephen L. Mobley

Other Board members present were:

Mr. Chin Han Kim
Mr. Ronald O. White

Present at the request of the Board were:

President Patrick Finnegan
Ms. Jeanne S. Hayden

Others present were:

Ms. Betsy Wilson – APA Auditor
Mr. Joseph Stepp – APA Auditor

Business

Item 1 – Discussion with APA Auditor

Mr. Joseph Stepp, a staff member with the Auditor of Public Accounts, reviewed with the Committee, an entrance conference agenda for the upcoming audit review for 2009. He discussed at length the audit process for the University's upcoming annual audit. A handout was distributed that outlined the roles and responsibilities of the auditors and the scope of the audit. Mr. Stepp also discussed identifying potential fraud risks and outlined the audit plan. (A copy of the handout is filed with "Addenda to Minutes of Meetings of the Board of Visitors" as Handout 1, November 5, 2010.)

Following his report, Mr. Stepp requested a meeting with the Rector or his designee be scheduled to discuss any concerns of fraud risks that he feels that the APA will need to evaluate during the audit process. When asked about the strengths and knowledge of the finance team at Longwood, the President replied that has confidence in their abilities to perform their duties.

Item 2 - Review of December 2010 Board of Visitors' Meeting Schedule and Agenda

President Finnegan reviewed the Schedule of Events and the agenda for the December 3 and 4, 2010 Board of Visitors' meeting.

Following the review of the December meeting agenda a discussion ensued regarding athletic fees and tenure. The President stated that there are not quick and easy solutions to reducing fees needed to fund the University's Athletics program. He went on to say that most conferences are looking for schools that have football programs, which Longwood does not have. The size of Longwood also prohibits a reduction in fees for Athletics.

The discussion also included the importance of having successful programs to enhance student life on campus. Mr. Brown requested that the administration consider developing a strategic plan for student life at Longwood.

On the subject of tenure, Mr. Adams requested that the Board be provided with a copy of the AAUP guidelines on tenure for the December meeting.

President Finnegan presented a brief overview of the Academic Master Plan. He stated that a committee has been formed and that the final plan should be complete in 2012. He will present a summary of the plan at the December meeting.

A discussion ensued regarding the Governors' Commission on Higher Education Reform, Innovation, and Investment. Concerns were expressed regarding Federal student loans based on a two semester academic year versus a three semester year for Virginia institutions. President Finnegan reported that reform recommendations and additional funding will be based on space utilization and STEM programs within the institutions.

Mr. Kim inquired about the planning process for President Finnegan's inauguration. He stated that the Board and others need to start planning for this event. It was recommended that the Board of Visitors create an inauguration committee for this purpose.

Mr. Mobley asked the President to report on the cancellation of the band three6mafia for Oktoberfest. President Finnegan reported that students involved in planning Oktoberfest were informed after contracting with the band, that there have been acts of violence that have occurred during the band's visits to other venues. Given the recent assaults on some of Longwood's students, the planners of the weekend events thought it best to replace three6mafia with another less controversial band. He stated the decision was over concern for student safety and the decision was made by students.

Mr. White wanted assurance that the decision to change bands was not racially motivated. The President reported that University administrators met with six minority group leaders to gain their input. He stated that they agreed with the decision to cancel three6mafia and hire another band. The President will inform the Board on whether or not there is any negative feedback related to this issue.

Closed Session

Ms. Brooke moved to go into Closed Session under Section 2.2-3711 A1 of the Code of Virginia to discuss matters related to personnel. The motion was seconded by Mr. Mobley. Mr. Brown made a motion to amend the motion to include property acquisition under Section 2.2-3711 A3 of the Code of Virginia. His motion was seconded by Mr. Mobley and approved by the Committee

A motion was made by Ms. Brooke to return to open session. The motion was seconded by Mr. Brown and approved by the Committee.

In compliance with the provisions of the Freedom of Information Act, the Board returned to Open Session. Ms. Brooke moved to certify that the discussion in Closed Session was in accordance with the *Code of Virginia*. The motion was seconded by Mr. White and affirmed by Mr. Adams, Mr. Brown, Mr. Kim, and Mr. Mobley. (A copy of this compliance is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 1, November 5, 2010.)

Adjournment

There being no further business, the Rector adjourned the meeting at 11:55 a.m.

M. Jane Brooke
Board Secretary