

**LONGWOOD UNIVERSITY BOARD OF VISITORS**  
**Friday, September 11, 2009**

**Minutes**

**Call to order**

The Longwood University Board of Visitors met on Friday, September 11, 2009, on the campus of Longwood University. The meeting was called to order at 8:47 a.m. by Mr. Otis Brown, Vice Rector of the Board.

Members present:

- Ms. M. Jane Brooke
- The Honorable Otis L. Brown
- The Honorable John W. Daniel, II
- Mr. Robert E. Frye, Sr.
- Mr. Chin Han Kim
- Mrs. Rita B. Hughes
- Mr. Stephen L. Mobley
- Mrs. Susan E. Soza

Members absent were:

- Mr. John B. Adams, Jr.
- Ms. Marjorie M. Connelly
- Mr. George W. Dawson
- Dr. Helen P. Warriner-Burke

Present at the request of the Board:

- Dr. Patricia Cormier, President
- Ms. Jeanne Hayden, Secretary to the Board of Visitors
- Mr. Cameron Patterson, Student Representative to the Board
- Dr. Pamela Tracy, Faculty Representative to the Board of Visitors

Representatives absent:

- Dr. Kenneth Marcus, President, Longwood University Foundation, Inc.
- Mr. Michael Sheffield, President, Alumni Association

Present at the request of the President:

- Ms. Brenda Atkins, Executive Assistant to the President for Governmental Affairs and Special Projects
- Mr. Richard Bratcher, Vice President for Facilities Management and Real Property
- Dr. Wayne McWee, Provost and Vice President for Academic Affairs
- Dr. Francis Moore, III, Vice President for Information and Instructional Technology Services and Chief Information Officer
- Dr. Tim Pierson, Vice President for Student Affairs
- Mr. Craig Rogers, Vice President for University Advancement
- Ms. Kathy Worster, Vice President for Administration and Finance

Also present were:

Faculty Representatives:

Dr. Roy Creasey

Dr. David Shoenthal

Dr. Rena Koesler

Student Representatives:

Mr. Patrick Crute

Mr. Brandon Fry

Ms. Emily Van Daniker

### **Rector's Report**

In the absence of the Rector, Mr. Brown highlighted excerpts from a written report prepared by the rector, Dr. Warriner-Burke. (A copy of this report is filed with "Addenda to Minutes of Meetings of the Board of Visitors" as Appendix 1, September 11, 2009.)

Mr. Brown welcomed Mr. Mobley and Mrs. Hughes to the Board.

He then called upon Mrs. Soza to present a resolution of appreciation to Mr. DeWitt, former member of the Board of Visitors.

WHEREAS, THOMAS I. DeWITT, '80 has served with distinction on the Longwood University Board of Visitors for four years – from 1 July 2005 to 30 June 2009; and

WHEREAS, he has served as a Member of the Audit Committee, Academic & Student Affairs Committee, and Nominating Committee; and

WHEREAS, as a faithful and devoted member of the Class of 1980 has given unselfishly of his time and experience to the University;

BE IT RESOLVED THAT the Board of Visitors and the entire Longwood University Community extend to

THOMAS I. DeWITT, '80 our most heartfelt appreciation for his devoted service and our best wishes for the future.

Mrs. Soza moved that Mr. DeWitt's resolution by acclamation be accepted by the Board. The motion was seconded by Ms. Brooke and unanimously approved by the Board.

Mr. Brown then presented a resolution of appreciation to Mr. Case, former member of the Board of Visitors.

WHEREAS, BARRY J. CASE has served with distinction on the Longwood University Board of Visitors for eight years – from 1 July 2001 to 30 June 2009; and

WHEREAS, he has served as Rector and Vice Rector; and

WHEREAS, he has also served as an Advisor to the Executive Committee; and

WHEREAS, he has served as Chairman of the Nominating Committee and University Advancement Committee; and

WHEREAS, he has served as Chairman and Vice Chairman of the Presidential Search and Screening Advisory Committee; and

WHEREAS, he has served as a Member of the Administration, Finance & Facilities Committee, and the Internal Audit Committee;

BE IT RESOLVED THAT the Board of Visitors and the entire Longwood University Community extend to

BARRY J. CASE our most heartfelt appreciation for his devoted service and our best wishes for the future.

Following the reading of Mr. Case's resolution, Mr. Brown moved that the Board approve. The motion was seconded by Mrs. Soza and unanimously approved by the Board with a standing ovation.

### **President's Report**

The President introduced the newest members of the faculty and staff: Dr. Eaton, Chair of the Department of Nursing and Program Director of the Bachelor of Science in Nursing Program; Mr. Baxter, Director of the McGaughy Professional Development Center; Mr. White, Director of Environmental, Occupational Health and Safety and Emergency Management; Dr. Frank, Director of International Affairs; Ms. Potts, Director of Student Health; and Mr. Brovey, Director of Instructional Technology Services. She also introduced American Council of Education Fellow, Dr. Abbassi.

Dr. Cormier announced that the University for the twelfth straight year was ranked among the best in the new *U.S. News and World Report* "America's Best Colleges" and was recently included in the list of 141 schools in the southeastern United States in the *Princeton Review*: 2010 Best Colleges, Region by Region section.

The Five-Year Strategic Plan Goals and Measurable Outcomes for 2008-2009 were reviewed. (A copy of the Strategic Plan Goals and Measurable Outcomes is filed with "Addenda to Minutes of Meetings of the Board of Visitors" as Appendix 2, September 11, 2009.)

Dr. Cormier reported that Longwood received another round of cuts earlier in the week. The latest round was a 15% cut for all four-year colleges and universities. Longwood budget reduction will be \$3,525,641.

The President also presented a list of "Dashboard Indicators" and asked the Board to let her know if this list is acceptable. (A copy of the Dashboard Indicators is filed with "Addenda to Minutes of Meetings of the Board of Visitors" as Appendix 3, September 11, 2009.)

She concluded her report by encouraging Board members to participate in the Higher Education Summit that the Virginia Business Higher Education Council is sponsoring on October 1, 2009. Both gubernatorial candidates are expected to speak at the event. (A copy of the text of the

President's remarks is filed with "Addenda to Minutes of Meetings of the Board of Visitors" as Appendix 4, September 11, 2009.)

Following the President's report, Mr. Brown introduced the faculty members and students representing their respective bodies for 2009-2010. He then asked for a motion to approve the action items presented and approved at the August 7, 2009 Executive Committee meeting. A motion was made by Mr. Kim to approve the actions taken at the August meeting. The motion was seconded by Mr. Frye and unanimously approved by the Board.

### **Update on the Presidential Search**

Mr. Case, Chairman of the Presidential Search and Screening Advisory Committee presented an update on the search for a new president. He reported that online advertisements for the position began on July 13 and will run through September 13 and a printed advertisement was run in the September 4 issue of the *Chronicle of Higher Education*.

Dr. Kozloff has contacted over 500 individuals to inform them of Longwood's search for its next president. She has been pleased with the qualifications of the people she has been talking with and believes there will be a number of highly qualified people applying before the October 15 deadline. Dr. Kozloff is working with potential candidates on their applications and has requested they wait until the end of September to submit them.

Academic Search opened a secure website where applications and resumes and other information submitted by candidates can be viewed by members of the search committee. A series of forums will be held on campus to provide an opportunity for members of the campus community as well as the surrounding community to provide input into what they believe should be the qualifications of the next president.

Mr. Case announced that the Committee will finalize evaluations in October and November and will select 6-10 candidates for off-campus interviews in December. From those, 3-5 finalists will be selected and invited to campus in January for interviews and for the campus community to meet the candidates and provide the Search Committee with comments regarding the candidates. Following the January campus visits, the Presidential Search and Screening Advisory Committee will make its final recommendation to the Board of Visitors. (A copy of the text of Mr. Case's report is filed with "Addenda to Minutes of Meetings of the Board of Visitors" as Appendix 5, September 11, 2009.)

### **Business**

#### **Consent Agenda**

##### Item 1 – Approval of Consent Agenda

Mr. Brown presented to the Board for its approval, the consent agenda: the minutes for the June 12 and 13, 2009 Board meeting, and revisions and deletions to the Information and Technology Policies. A motion was made by Mr. Daniel to approve the items on the consent agenda as presented. The motion was seconded by Mrs. Soza and unanimously approved by the Board. (A copy of these items is filed with "Addenda to Minutes of Meetings of the Board of Visitors" as Appendix 6, September 11, 2009.)

## **Audit**

### Item 2 - Update on Internal Audit Activities

An update on Internal Audit activities was presented by Mr. Murray, Director of Internal Audit. (A copy of this report is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 7, September 11, 2009.)

### Item 3 - Update on Risk Assessment

Mr. Murray also presented an update on risk assessment. (A copy of this presentation is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 8, September 11, 2009.) He stated that a communications survey is underway to assist in evaluating the best way to communicate with the campus. Mr. Murray reported that the top 15 risks will be presented to the Board for approval at its December 2009 meeting.

## **University Advancement**

### Item 4 – Comprehensive Campaign Report and University Advancement: A Year in Review

Mr. Rogers, Vice President for University Advancement, presented a PowerPoint report on Foundation assets and a comparative analysis of peer institutions. (A copy of this report is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 9, September 11, 2009.) He stated that although the investments market has not been good over the past year, investments seem to be slightly improving since early spring.

### Item 5 - Public Relations Report and Marketing Plan Update

Mr. Rogers deferred to the report in the book. (A copy of the report is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 10, September 11, 2009.) Mr. Munson, Senior Account Executive and Mr. Mulvihill, President of CRT/tanaka presented through a powerpoint presentation the results, continued challenges and future plans for the Admission campaign that began in 2005. (A copy of this presentation is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 11, September 11, 2009.)

Following the presentation a discussion ensued regarding a plan to aid the University in differentiating itself from other colleges and universities. Mr. Brown requested that within ten days, Board members contact should Mr. Munson with two ideas that they believe sets Longwood apart from other public/private institutions.

## **Administration and Finance**

### Item 6 - Approval of Level II Authority

Ms. Atkins, Executive Assistant to the President for Governmental Affairs and Special Projects, presented for the Board’s approval two requests related to Level II Authority. She stated that legislation was approved by the 2008 General Assembly establishing criteria for Virginia public colleges and universities seeking Level II status, granting additional operational authority, through the Restructuring Act passed in 2005. Institutions can request authority in two of these areas: information technology, procurement, and capital projects (excluding leases). Five colleges have been granted Level II status, and the Virginia Community College System plans to seek this authority. (A copy of this request is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 12, September 11, 2009.)

#### Item 7 - Approval of Administrative Policies

Ms. Worster, Vice President for Administration and Finance, Dr. Moore, Vice President for Information and Instructional Technology Services and Chief Information Officer; and Mr. Bratcher, Vice President for Facilities Management presented new and revised policies and policies for deletion for the Board to approve. (A copy of these policies is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 13, September 11, 2009.)

Administrative policies and procedures are reviewed and updated on an as-needed basis to maintain consistency and to ensure that the policies are meeting the needs of the University. Ms. Brooke made a motion to approve the policies as presented. The motion was seconded by Mrs. Hughes and unanimously approved by the Board.

#### Item 8 - Approval of Request for Funds from Auxiliary Reserve

Ms. Worster also presented a request for an allocation of funds up to \$348,000 from the University’s General Auxiliary Reserve Fund for planning expenses for the nursing program space in Stevens Hall. The funding is necessary for the clinical simulation laboratory, a key component of the program, to be completed when it is needed by the nursing program, which began this fall. (A copy of this request is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 14, September 11, 2009.)

Mrs. Soza moved to approve the request for funds from Auxiliary Reserve. The motion was seconded by Mr. Daniel and the Board unanimously approved.

#### Item 9 - Financial Review for Period Ending July 31, 2009

The financial analysis for both auxiliary funds and E & G funds for the period ending July 31, 2009 was presented by Ms. Worster. (A copy of this report is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 15, September 11, 2009.) She stated as was the case for the prior fiscal year, general fund cash is being transferred to agencies on a monthly basis. Also included in the report was a report on Financial Dashboard Indicators as of July 31, 2009.

#### Item 10 - Report on H1N1 Flu Preparations

Ms. Potts, Director of Student Health presented a report on the University’s initiatives in preparing for the HINI virus. She reported that she and Mr. White, Director of Environmental, Occupational Health and Safety and Emergency Management, have been meeting and discussing on a daily basis to ensure all avenues of information from the Virginia Department of Health, the Center for Disease Control, and the Piedmont Health Department are received and acted upon in accordance with their guidelines. (A copy of this report is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 16, September 11, 2009.)

#### Item 11 – Capital Projects Update

Mr. Bratcher briefly reviewed with the Board the report in their board materials. (A copy of this report is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 17, September 11, 2009.)

Following Mr. Bratcher's report, Mr. Brown thanked him and his staff for their work and dedication in securing and completing capital projects.

**The Board adjourned for lunch at 12:00 p.m. and reconvened at 1:08 p.m.**

**Discussion Topic: Housing**

Dr. Pierson, Vice President for Student Affairs, reviewed the history and tradition of on-campus residential housing at Longwood. He stated that 98.9% of first-year students live on campus. Traditional housing has proven statistically to be more beneficial and sound for students.

Ms. Worster reported on the financial aspects of housing. She reviewed the financial projections for fiscal year 2010 as related to housing revenues and expenses. Ms. Worster also reviewed a written report on the summer usage of on-campus housing and its benefits to the University.

Mrs. Bratcher, Director of Conferences and Scheduling, stated that summer conference exposes Longwood to many potential students. She farther stated that in most cases it is the first time most have ever visited the campus.

Mr. Bratcher reviewed with the Board construction costs for new student housing. Included in the report were costs for both the University and the Real Estate Foundation. (A copy of these reports is filed with "Addenda to the Minutes of the Meetings of the Board of Visitors" as Handout 1, September 11, 2009.)

**Academic and Student Affairs**

Item 12 - Report on Summer School Enrollment

Dr. Whitworth, Director of Institutional Research and Assessment presented an updated report on summer school enrollment. (A copy of this report is filed with "Addenda to Minutes of Meetings of the Board of Visitors" as Appendix 18, September 11, 2009.) Overall summer school enrollment was slightly lower than the previous year.

Item 13 - Fall 2009 Enrollment Report

Dr. Whitworth also presented an updated report on enrollment for Fall 2009. She reported that the total headcount as of September 8, 2009 is 4,833 and reviewed the different categories for the composition of the student body. (A copy of the updated report is filed with "Addenda to Minutes of Meetings of the Board of Visitors" as Appendix 19, September 11, 2009.)

Item 14 - Report on Fall 2009 Admissions

Mr. Chonko, Dean of Admissions, presented a Fall 2009 Admissions report. The report included profiles for freshman and transfer students. He reported that Longwood has a freshman class of 1,010 students. Mr. Chonko reported that there is an increase in transfer students. He attributed the decline in freshman enrollment to the fierce recruitment by flagship institutions and these institutions using their wait list applicants to build their freshman enrollment. (A copy of this report is filed with "Addenda to Minutes of Meetings of the Board of Visitors" as Appendix 20, September 11, 2009.)

#### Item 15 - Report on Out-of-State Recruiting Initiatives

Mr. Chonko and Mr. Munson presented an overview and recommendations on out-of-state recruiting initiatives. Mr. Chonko reviewed the initiatives that were implemented for the previous year and additional initiatives for 2009-2010. Mr. Munson outlined marketing strategies for the future. (A copy of this report is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 21, September 11, 2009.)

#### Item 16 - Student Housing Occupancy Report

Dr. Pierson, Vice President for Student Affairs, presented a report on student housing occupancy. This information included on-campus and campus managed housing occupancy. (A copy of this report is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 22, September 11, 2009.)

#### Item 17 - Review of Crime Statistics

Dr. Pierson reviewed the highlights of the crime report for 2008. (A copy of this report is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 23, September 11, 2009.) He stated that the areas with the most variation are alcohol arrests, non-student/campus visitor arrests and an increase in arrests on public property.

#### Item 18 - Review of Judicial and Honor Board Statistics

Dr. Pierson briefly reviewed the 2008-09 Campus Disciplinary Statistics. (A copy of this report is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 24, September 11, 2009.) He stated that compared to the previous year, judicial cases increased by 13% and honor cases increased 10%.

#### Item 19 - Report on Orientation, Registration and Fall Opening Activities

Dr. Perkins, Executive Assistant to the President for Student Success and Ms. Whitley, Director of First Year Experience, presented information on orientation, registration and opening activities for the academic year. Dr. Perkins reported that there is increased involvement of the Longwood Parents Council who assisted with or hosted four summer send-off receptions. There was a large response from Longwood faculty and staff to assist with welcome tents during move in

Ms. Whitley reported on orientation activities for freshmen and transfer students. She outlined improvements made to the New Lancer Days programs and informed the Board about the “Rock the Block” event being held that evening. (A copy of this report is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 25, September 11, 2009.)

#### Item 20 - Report on Student-Athlete Performance 2008-09

Ms. Meadows, Director of Student Athlete Academic Services, presented a summary of the student athletic progress for 2008-2009. (A copy of this report is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 26, September 11, 2009.)

#### **Discussion Topic: Presentation on Faculty Development Initiatives**

Dr. Koyzis, Dean of Graduate & Extended Studies and Dr. Perry, Interim Assistant Dean of Graduate and Extended Studies presented a powerpoint report on faculty development initiatives.

Dr. Koyzis stated that Longwood University is a member of POD Network, Professional and Organizational Development in Higher Education. He outlined the three thrusts of faculty development: 1) instructional development, 2) faculty development and 3) organizational development.

Dr. Perry reviewed Longwood's models: CAFÉ (Center for Academic Faculty Enrichment) and the Virtual Center. She reviewed the different components of organizational development, faculty development and instructional development. (A copy of this presentation is filed with "Addenda to Minutes of Meetings of the Board of Visitors" as Appendix 27, September 11, 2009,

### **Closed Session**

Ms. Brooke moved to go into Closed Session under Section 2.2-3711 A1 of the Code of Virginia to discuss matters related to personnel. The motion was seconded by Mr. Kim.

In compliance with the provisions of the Freedom of Information Act, the Board returned to Open Session. Mr. Daniel moved to certify that the discussion in Closed Session was in accordance with the *Code of Virginia*. The motion was seconded by Ms. Brooke and affirmed by Mr. Brown, Mr. Frye, Mr. Kim, Mrs. Hughes, Mr. Mobley and Mrs. Soza. (A copy of this compliance is filed with "Addenda to Minutes of Meetings of the Board of Visitors" as Appendix 28, September 11, 2009.)

**The meeting adjourned for the day at 5:16 p.m.**

**Saturday, September 12, 2009**

### **Call to order**

Mr. Brown reconvened the Board of Visitors' meeting at 8:55 a.m. on Saturday, September 12, 2009.

Members present:

Ms. M. Jane Brooke  
The Honorable Otis L. Brown  
The Honorable John W. Daniel, II  
Mr. Robert E. Frye, Sr.  
Mr. Chin Han Kim  
Mrs. Rita B. Hughes  
Mr. Stephen L. Mobley  
Mrs. Susan E. Soza

Members absent were:

Mr. John B. Adams, Jr.  
Ms. Marjorie M. Connelly  
Mr. George W. Dawson  
Dr. Helen P. Warriner-Burke

Present at the request of the Board:

Dr. Patricia Cormier, President  
Ms. Jeanne Hayden, Secretary to the Board of Visitors  
Mrs. Katherine Madden, substituting for Dr. Kenneth Marcus, President, Foundation Board  
Mr. Michael Sheffield, President, Alumni Association  
Mr. Cameron Patterson, Student Representative to the Board  
Dr. Pamela Tracy, Faculty Representative to the Board of Visitors

Present at the request of the President:

Ms. Brenda Atkins, Executive Director of Governmental Affairs and Special Projects  
Mr. Richard Bratcher, Vice President for Facilities Management and Real Property  
Dr. Wayne McWee, Vice President for Academic Affairs  
Dr. Francis Moore, Vice President for Information and Instructional Technology Services and Chief Information Officer  
Dr. Tim Pierson, Vice President for Student Affairs  
Mr. K. Craig Rogers, Vice President for University Advancement  
Ms. Kathy Worster, Vice President for Administration and Finance

Others present were:

Mr. Kenneth Copeland, Executive Director of the Longwood University Real Estate Foundation, Inc.  
Dr. Mark Fink, Associate Professor of Biology

Mr. Brown reported that while in Closed Session the Board reviewed and approved to affirm the hiring of new faculty members. Mrs. Soza made a motion seconded by Ms. Brooke to affirm the hiring of new faculty members. The Board unanimously approved. (A copy of the affirmations is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 29, September 12, 2009.)

### **Reports from Representatives**

Mr. Brown called on Mr. Copeland, Executive Director of the Longwood University Real Estate Foundation to present an update on projects currently underway or completed by the Real Estate Foundation.

- There is 100% occupancy in Real Estate Foundation managed properties
- The Lancer Park athletic fields are complete and being utilized by the students
- The bridge linking Lancer Park with Grove Street/Buffalo Street is under construction
- The Real Estate Foundation is working with Facilities Management staff on a new parking plan
- There are eight buildings at the Woodlands that are occupied by faculty and staff
- The Foundation continues to work with Real Property to acquire properties within the “triangle” when they become available for sale.

Item 21 - Approval of Memorandum of Understanding Hull Springs Foundation/Longwood University Foundation /Longwood University

Mr. Daniel, member of the Board of Visitors and President of the Hull Springs Farm Foundation Board, requested the Board approve a Memorandum of Understanding for the Hull Springs Farm Foundation with the University and the University's Foundation Board. He made a modification to the memorandum to replace the word "routine" to "day to day" in Section E-3. (A copy of this request is filed with "Addenda to Minutes of Meetings of the Board of Visitors" as Appendix 30, September 12, 2009.)

Mr. Daniel moved that the Board approve the Memorandum as amended. The motion was seconded by Mrs. Hughes and unanimously approved by the Board.

Item 22 - Review of Mission Statement and Strategic Goals for Hull Springs Farm

Mr. Daniel deferred to the materials in the book. (A copy of the Mission Statement and Strategic Goals for Hull Springs Farm is filed with "Addenda to Minutes of Meetings of the Board of Visitors" as Appendix 31, September 12, 2009.)

**Presentation** – Dr. Mark Fink, Mr. Alex Dalton, and Ms. Patricia Clary

Dr. Mark Fink, the assistance of students Mr. Dalton and Ms. Clary shared through a powerpoint presentation, the preliminary biological results of monitoring the shorelines at Hull Springs Farm. The presentation included reports on the work students have been performing at the Farm since 2007. (A copy of the powerpoint presentation is filed with "Addenda to Minutes of Meetings of the Board of Visitors" as Appendix 32, September 12, 2009.)

Mrs. Madden, substituting for Dr. Marcus, President of the Foundation Board, reported on the current activities of the Foundation Board. Mrs. Madden reviewed a handout presented to the Board which included: financial information, a summary of asset changes for the fiscal year that ended June 30, 2009 and some general Foundation Board information. (A copy of this report is filed with "Addenda to Minutes of Meetings of the Board of Visitors" as Handout 2, September 12, 2009.)

Mr. Sheffield, President of the Alumni Association, presented a report on its recent activities. Mr. Sheffield reviewed a handout presented to the Board which included: information regarding the upcoming meeting of the Alumni Board, dates for upcoming Alumni events including the Milestone Reunion, and a report on "Longwood Loot". (A copy of this report is filed with "Addenda to Minutes of Meetings of the Board of Visitors" as Handout 3, September 12, 2009.)

Dr. Tracy, faculty representative to the Board, began her report by stating that faculty have concerns about more budget reductions and would like more information about the process. She also reported that the General Education committee, the Academic Affairs Committee, and the Senate were beginning discussions about curriculum review.

She also reported to the Board of Visitors on faculty research and publications. She stated that some faculty members have had media appearances and have been on tour to promote books and artwork. Other faculty members have received grants to continue their work. A Faculty

Satisfaction Survey and Faculty Senate Assessment Survey were conducted by Dr. Stuart. The results of this survey will be presented to the Board at its December 2009 meeting.

Mr. Patterson, student representative to the Board, presented a report on student activities and upcoming events. Also included in his report was information on the move in process, student concerns regarding state budget cuts, H1N1, the creation and purpose of the Joint Committee on Student Rights Education, the 100 year celebration in 2010 of the Student Government Association and Honor/Judicial System, and student involvement in the upcoming gubernatorial elections. (A copy of the text of his report is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 33, September 12, 2009.)

Following Mr. Patterson’s report, Dr. Cormier announced that Mrs. Virginia Kinman will be chairing the Southern Association of Colleges and Schools reaccreditation self-study and Dr. McRae Amoss will be heading the Quality Enhancement Plan.

She asked that Board members take another look at the Dashboard Indicators that were distributed at the meeting on Friday, September 11, 2009. The President indicated that the Board is receiving information on most of the indicators. She asked if the Board wants information on a regular basis, periodic basis, or as it is being currently presented. The Board agreed that the way information is currently presented is acceptable.

### **Old Business**

#### **Item 23 – Update on Current Budget Reductions**

The President outlined for the Board an update on the University’s current budget reductions. Since 2008 the University has been cut \$9.2 million. She also stated that the University is waiting for more information on the American Recovery and Reimbursement Act that could provide \$4,809,904 in funds to off-set some of the most recent round of budget cuts. Dr. Cormier reported that the ARRA funds could be available in October. She will keep the Board informed of future budget developments.

### **New Business**

#### **Item 24 – Approval of Delegation of Authority**

Ms. Worster presented a request for the Board to approve the adoption of a resolution granting permission to her to be the authorizing agent for a Virginia Tobacco Indemnification and Community Revitalization FY10 Education Funding grant for the Synergize Southside Virginia: Seeds of Change for Economic Development request. A requirement of the grant application is a resolution from the Board of Visitors permitting a representative of the University to be the authorizing agent for the grant. (A copy of this request is filed with “Addenda to Minutes of Meetings of the Board of Visitors” as Appendix 34, September 12, 2009.)

Dr. Cormier summarized the current status of the University by stating that she is pleased with enrollment, fundraising, the move to Level II Authority, H1N1 preparedness and the support of the Board of Visitors.

Mr. Brown reported that he is working with Mr. Austin to achieve an affiliation with a NCAA conference. Mr. Austin has been working diligently to gain a conference affiliation. Mr. Brown will be meeting with other schools to assist with this goal.

**Adjournment**

There being no further business, the Rector adjourned the meeting at 10:39 a.m.

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M. Jane Brooke  
Board Secretary