

**New User Request Form  
Business Objects Enterprise XI**

**Request for:** BOE XI New User Access

**Date:** \_\_\_\_\_

**Name:** \_\_\_\_\_

**Email:** \_\_\_\_\_@longwood.edu

**Phone:** \_\_\_\_\_

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**User Access Rights:**

Descriptions:

- 1) *Super Users:*  
Full Control- View, Update, Add New and Schedule reports to run within BOE XI. (Named users)
- 2) *General User:*  
Restricted Control- View and Run reports within BOE XI. (Concurrent user)

**Super User:**

**General User:**

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_