Conduct and Consequences
General Education and Practicum in Spain

I understand that while on this study abroad program I represent Longwood University and my country. My conduct should reflect favorably on both. I recall the “Conditions of Participation” that I and my parents have signed; some relevant parts of this are copied and clarified below.

Health and medical issues:
The contract states that Longwood University (represented by Dr. Goetz and Dr. Holliday and any other university official) has the “authority to take whatever action Longwood may consider to be warranted under the circumstances” regarding my health and safety,” including placing me in a hospital for medical services and treatment, or transporting me back to the US for medical treatment, at my expense.

Behavior:
My parents and I have signed paperwork confirming that I will “comply with the rules, standards and instructions for participants’ behavior for the Program.” I have agreed “that Longwood University (represented by Dr. Goetz and Dr. Holliday) shall have the right to enforce appropriate standards and that Longwood may at any time terminate my participation in the program for failure to maintain these standards or for any action or conduct which they (Dr. Goetz and Dr. Holliday) consider to be detrimental to, or incompatible with, the interest, harmony, and welfare of other students. If my participation is terminated, I understand that I may be subject to judicial or disciplinary charges at Longwood University, and I consent to be sent home at my own or my parent’s expense, with no refund of fees. I agree that Longwood University has the authority to accompany me to the nearest airport and to require that I purchase return passage home immediately.”

In the event that it is not feasible to send me home (for example during the last few days of the program, or for other reasons), my participation in the program may still be terminated, and I may still be subject to judicial or disciplinary charges at Longwood University. If my participation is terminated, I will receive grades of “F” in my courses.

Losing a passport:
I am responsible for the safekeeping of my passport; I will follow the procedures discussed in pre-departure meetings to protect my passport. If I lose it and am unable to get it replaced at a US Embassy before the group leaves to return home, then I will stay behind at my expense until I can get a new passport. I also understand that I am responsible for any expenses incurred. This includes expenses incurred by a group leader who has to assist me.

What “at my own expense” means:
I understand that language referring to “at my own expense” in the Conditions of Participation means that I will use my own funds or my own charge card to pay for any medical services not covered by the insurance provided by the program (if applicable), or any transportation expenses I am required to make. If I am unable to pay for the needed services, I will reimburse Dr. Goetz or Dr. Holliday and/or Longwood University and/or any of its officials for any payments made on my behalf. I also understand that the document clearly states that “In the event Longwood University or its agents advance or loan any monies to me or incur special expense on my behalf while I am abroad, I and my parents agree to make prompt repayment. I understand that a 'hold flag' will be placed on my records, preventing me from further registration, access to my transcript or other official transactions, until repayment is made.”

I confirm that Dr. Goetz and Dr. Holliday conducted detailed discussions of these conditions with the group and my signature below confirms my understanding and acceptance of these conditions and consequences.

Signature: _____________________ Printed name: _____________________ Date: _______________
My agreement to other guidelines and expectations for conduct:

1. Although drinking alcohol is not prohibited for those of legal drinking age, no level of drunkenness and resulting illness/hangover symptoms will be tolerated. My ability to protect myself is impaired while drunk and my ability to participate in the classes and program activities is limited when I have a hangover. I would also negatively represent my university and country when behaving in this way. **If I disobey this rule I will be sent home immediately, at my own expense.**

2. Evening “curfew” is 12:00 am on weeknights and 2:00 am on Fridays or Saturdays, EXCEPT for the nights in Granada, Córdoba and Segovia, when the “curfew” is 12:00 (unless the entire group is together and returning to the hotel after an event). However, I should probably be home EARLIER than these times in order to get a good night’s sleep and be prepared for all the activities each day.

3. I will be expected to be at my homestay for all meals unless I notify my host mom well in advance that I will be missing a particular meal. This is basic courtesy since the host mom is planning meals based upon my presence. Also, I should take advantage of having the time for conversation with my host family. I will make every effort to be adventurous and try all foods that are available to me. In addition, I will be respectful if I am presented with food that does not appeal to me. I have already notified faculty leaders of any allergies or special needs that I have.

4. While outside of my homestay or the Institute, I must always be in the company of at least one other person from our group.

5. I will be on time (or early!) for all classes and all activities. It is very inconsiderate to cause the entire group to wait for me to appear for an activity.

6. I will adhere to requirements related to appropriate dress while abroad.

7. My behavior during the program includes how I treat others in the group. I may have close friends in the group, but I must include others in my activities during the program, so I will make efforts to get to know others and to get along with them. No petty, rude, or disrespectful behavior will be tolerated. I will invite others to join me and my friends for some of our activities. I will try to notice if anyone seems to be left out and will make a point to include them. I’ll be a happier person for doing this and my experience will be more enjoyable if I make meaningful connections with others. With that in mind, I must strive to be a good group member and limit any negative impacts I might have on the group.

8. In my homestay AND at hotels, I will be respectful of others in the home or guests in the hotel. All noise will be contained to my room and should not be heard by other family members or guests in their rooms or in the hallways. I recognize that my host family’s home and the hotels we stay in are not “frat houses” and “frat party” behavior will not be tolerated.

9. I look forward to learning about and respecting the local customs. Spain offers fantastic opportunities to learn how others live and perceive the world. I’ll make the most of learning from this opportunity rather than behaving as an “American tourist.”

10. I will bring healthy snacks such as granola bars, crackers or fruit, and bottled water to classes, activities and tours. I know there WILL be long intervals between meals, since mealtimes in Spain are very late. However, I will not eat DURING the classes (unless given permission), during guest presentations or in museums or other sites we are visiting.

11. I will travel with a copy of the program itinerary, a map, and the emergency plan in my possession at all times. The emergency plan has important information on who to contact should I get separated from the group in emergency situations. The itinerary will be my reminder of where to be when. I’ll be on time!

12. During the course of the study abroad, in addition to the classes, we will have group meetings for discussion, travel instructions, etc. I know I am expected to be at all meetings and to participate fully.

I confirm that Dr. Goetz and Dr. Holliday conducted detailed discussions of these expectations, and my signature below indicates my understanding of these rules/expectations and my intent to abide by them.

Signature: ______________________  Printed name: ___________________________  Date: ________________
Understanding of Risks

International travel is an exciting and rewarding activity. Travel to Spain is considered safe; however, it is important that travelers exercise caution and use good judgment just as they would at home.

- When abroad, keep your money and passport safe. Pickpockets are not uncommon and they can easily reach into pockets and backpacks when you are unaware. It is the students’ responsibility to keep their passport, money, valuables, etc., safe.

- Stay with the group when we are on site visits or group activities and excursions; during free time always be in the company of at least one other person from the group.

You should be aware that there are risks associated with travel to foreign countries. For example:

- Standards for food preparation are different in foreign countries. Restaurants may not have the same health standards as we have at home. Consumption of water and ice could result in upset stomachs and you are encouraged to rely on bottled water when travelling or in small towns or the countryside.

- You have been encouraged to travel with basic medicines that might be useful for simple ailments such as upset stomachs, small cuts, blisters, headaches, etc., as well as any prescriptions you require.

- Please note that study abroad incorporates some activities that involve some risks. While we believe these activities to be safe, there is no way to eliminate risks. Some of the activities we will participate in are:
  - Free time at beaches
  - Boat ride on Albufera lake
  - Use of public transportation, buses, metro, airlines, taxis

My signature below confirms that I understand the possible risks associated with international and domestic travel. I confirm that I am participating in this study abroad program having been informed that, while we travel with all possible safety measures in place, it is impossible to guarantee my safety.

Signature: _____________________  Printed name: _____________________  Date: ______________