

LOCAL BYLAWS AND STANDING RULES

OF

THE KAPPA LAMBDA CHAPTER

OF

BETA BETA BETA BIOLOGICAL HONOR SOCIETY

SPRING 2009

Article I - NAME

This organization shall be known as the “Kappa Lambda Chapter of Beta Beta Beta Biological Honor Society at Longwood University.”

Article II - PURPOSE

The Purpose of Beta Beta Beta Biological Honor Society shall be to function as an honor and professional society for students of the biological sciences. Its activities shall be designed to stimulate interest, scholarly attainment, and investigation in the biological sciences, and to promote the dissemination of information and new interpretations among students of the life sciences.

Article III – MEMBERSHIP

Section 1. Members shall be elected according of the standards determined by the National Constitution of Beta Beta Beta.

Section 2. The membership shall be divided into three classes: regular, associate, and alumna. Beta Beta Beta is a non-discriminating organization that does not consider age, race, color, creed, sex, national origin or sexual preference.

Section 3. Regular members shall be:

- a) Undergraduate majors in biological science at Longwood University.
- b) Shall have completed at least one term of the second year of a four-year curriculum or its equivalent.
- c) Shall have completed at least three term courses in biological science, one of which must have a lab and be at the 200 level or above. Must have an average GPA of 3.25 in those courses.
- d) May not have any D’s or F’s in those biology courses. If a class is retaken, the original grade will be used.

e) Shall have a minimum overall GPA of 2.7.

Only regular members may hold the constitutionally specified chapter offices, vote on chapter membership nominations and national questions, and represent the chapter or vote at national conventions.

Clause 1. Invitations of membership shall be sent to all biology majors that meet the requirements in Article III, Section 2.

- a. Once a list of eligible members is received, the eligible members will be asked to complete an Interest Form.
- b. Eligible members will be voted into the organization by receiving two-thirds of the vote by all active members.
- c. Eligible members that receive the required vote will be given their invitation by an active Tri-beta member in a scheduled biology class. They will also receive a Tri-Beta ribbon with their invitation.

Clause 2. Members shall be considered active or inactive.

Clause 3. In order to remain an active member of the chapter, the following requirements must be met:

- a. Attendance or participation in at least 75% of all chapter activities including but not limited to general meetings, initiations, the Spring Weekend booth and Oktoberfest booth.
- b. Attendance or participation in at least two of the following per semester: social events, community service events, or fundraiser events.
- c. Submit an excuse to the chapter secretary 24 hours prior to any missed mandatory event. Excused absences include class, work, emergencies, illness, or mandatory organization events scheduled at least one week prior to the Tri-beta event. Any other absences may be excused on a case by case basis by the chapter officers.
- d. All national and local dues must be paid. See Article VII.

Clause 4. The inactive status of a member will be determined by two-thirds vote of the chapter.

Section 4. Associate members shall be those undergraduates whose interests include the life sciences in some significant way but who are ineligible for regular membership. Associate members shall be eligible to participate in all local, district, and national activities except those specifically reserved to regular members by this constitution.

Section 5. Regular, graduate and honorary members may wear the official insignia and shall remain members for life unless removed under the provisions of Section 11. Associate members are affiliated with the local chapter and may not wear the official insignia. Unless they qualify for regular

membership, this affiliation shall terminate automatically when they cease to be undergraduate students.

Article IV - OFFICERS

Section 1. The officers of this chapter will be President, Vice-President, Secretary, Treasurer, and Historian.

Section 2. The duties of the officers will be as follows:

- a. The President is in charge of scheduling and conducting all business meetings, organizational functions, events, and initiation of new members.
- b. The Vice President is responsible for assisting the President, directing business meetings in the absence of the President, and performing other duties as necessary.
- c. Secretary is responsible for taking roll at business meetings, recording the minutes of the meetings, maintaining an accurate list of phone numbers and addresses of all active members, and for maintaining all external chapter correspondence.
- e. The Treasurer is responsible for collection of dues, balancing of the records, managing all fundraising events, and submitting an SGA budget packet.
- f. The Historian is responsible for organizing publicity, taking photographs at all Tri-Beta events, and maintaining the Tri-Beta bulletin board.

Article V - MEETINGS

The regular business meetings will be held every Tuesday at 7:00 PM unless another date and time has been previously announced.

Article VI - VOTING

A quorum at a business meeting shall consist of a two-thirds vote of all active chapter members.

Article VII - DUES

The amount of chapter dues for active members will be \$10.00 per semester, which includes the price of the initiation dinner (not refundable if not attending). The dues for new initiates shall be \$55.00 which includes the fees for National organization as well as the initiation dinner.

Article VIII - ACTIVITIES

Section 1. Fundraising events will be held throughout the year to raise money for chapter events. These fundraisers include but are not limited to bake sales, bowling nights, and

Spring Weekend/Oktoberfest sales.

Section 2. A speaker in the field of Biology will be sponsored each semester by the chapter.

Section 3. Recruitment events for biology students will be held throughout the year to raise awareness of Tri-Beta in the biology department and on campus. These events include but are not limited to going to scheduled biology classes to talk about Tri-Beta, participating in the Student Union Involvement Fair, or meeting with biology students in a social setting.

Section 4. At least one social activity will be planned per semester. The social event can include but is not limited to going to a restaurant with the chapter.

Article IX - ELECTIONS

Section 1. The selection of officers shall take place at the second to last meeting of the academic year. Any active member is eligible to hold an office.

Section 2. Nominations for office shall take place at the election meeting.
Nominations and elections shall be made in the following order: President, Vice President, Secretary, Treasurer, and Historian.

Section 3. Any active member may nominate himself/herself or any other active member.

Section 4. Voting will be preceded by discussion. The voting procedure will be by secure ballot. Candidates will be absent from the room during discussion and voting.

Section 5. The President has no vote except in the case of a tie.

Section 6. The unsuccessful candidate of an election for a higher office may be nominated for a lower office following the election for the higher office.

Section 7. Only active members have voting privileges. Inactive members cannot vote.

Article X - AMENDMENTS

Amendments to these bylaws may be presented by any active member, the officers, or the Chapter Advisor. In order to be adopted, proposed amendments must be presented to the chapter in writing and they must be approved by an affirmative vote of three-fourths of all active chapter members.